

Rutland Township
16N491 Powers Road
Gilberts, IL 60136
Board Meeting Minutes, July 9, 2013

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The Rutland Township Board held its monthly meeting at the town hall on Tuesday, July 9, 2013. At 7:00 PM, Supervisor Sanders led us in the Pledge of Allegiance and called the meeting to order. Roll call showed the following members present: Supervisor Sanders, Clerk Iverson, Trustees Schuldt, Payson, Bulmahn and Carlsen. Also present was Assessor Siers, and T.R. Smith, our Kane County Representative.

Supervisor Sanders noted T. R. Smith was with us and asked him if he would like to speak. He spoke to us about County business, for three minutes, then left at 7:04 PM for another engagement.

Minutes

There were no corrections or additions to the minutes of the June 11, 2013, Road District Fund Budget Hearing. A motion was made by Trustee Payson and seconded by Trustee Carlsen to approve the meeting minutes. Roll Call Vote: Payson yes, Carlsen yes, Schuldt yes, Bulmahn yes, Sanders yes. Motion carried. There were no additions to the minutes of the June 11, 2013, regular board meeting. However, Trustee Carlsen asked that the minutes be amended to read "the former Clerk hadn't signed the minutes, yet" as it pertained to the signing of the May minutes. A motion was made by Trustee Payson, and seconded by Trustee Bulmahn to approve the meeting minutes as amended. Roll Call Vote: Payson yes, Bulmahn yes, Schuldt yes, Carlsen yes, Sanders yes. Motion carried.

Public Comment

Assessor Siers made two brief comments.

Supervisors Announcements

Supervisor Sanders reported that Tim Schmitz would be with us on Tuesday, August 6, 2013, from 1:00 to 3:00 PM, to meet with residents and answer questions. Trustee Bulmahn encouraged all to attend.

Financial Reports

The Township financial reports for two months ending May 31, 2013, had been presented to the Trustees. With no discussion or questions a motion was made by Trustee Payson, and seconded by Trustee Bulmahn to accept the financial reports. Roll call vote: Payson yes, Bulmahn yes, Schuldt yes, Carlsen yes, Sanders yes. Motion carried. The financial reports for the Road District had been presented to the Trustees. With no discussion or questions a motion was made by Trustee Bulmahn and seconded by Trustee Schuldt to accept the Road District financial reports for the two months ending May 31, 2013. Roll Call Vote: Bulmahn yes, Schuldt yes, Payson yes, Carlsen yes, Sanders yes. Motion carried. Presentation of Township and Road District Financial Reports for three months ending June 30, 2013. The reports were discussed with Trustee Bulmahn requesting a few new reports, and the Trustees discussed the reports and what other Townships were using.

Bills and Salaries

The Trustees had audited the bills and salaries for the Township, and a motion was made by Trustee Bulmahn and seconded by Trustee Payson to accept and authorize payment of the bills in the amount of \$3,943.46 and salaries in the amount of \$13,798.24, for a total of \$17,741.70. Roll Call Vote: Bulmahn yes, Payson yes, Schuldt yes, Carlsen yes, Sanders yes. Motion carried.

The Trustees had audited the bills and salaries for the Road District, and a motion was made by Trustee Payson, and seconded by Trustee Carlsen to accept and authorize payment of the bills in the amount of \$815.41 and salaries in the amount of \$9,948.76, for a total of \$10,764.17. Roll Call Vote: Payson yes, Carlsen yes, Schuldt yes, Bulmahn yes, Sanders yes. Motion carried.

New Business

Supervisor Sanders reported that the Audit Report came through in a partial draft form, right before the meeting. She will give that to the Trustees and follow-up when the rest of the Audit Report is sent to us.

An issue that was forgotten to be placed on the Agenda was a further discussion of the Drug and Alcohol Testing Program. Discussion ensued with Supervisor Sanders stating that she has no record of any testing being done in the last four years. Trustee Schuldt asked if anyone new had been hired during that time. Supervisor Sanders said, "No one has been hired in quite a while." Trustee Schuldt asked if the person who drives the Grader has to be tested. Supervisor Sanders said she would check. She also said that she went to Provena-St. Joseph's and was told that they have, recently, revamped their system. The Supervisor said she had to fill out new paperwork for the program.

Trustees Schuldt and Payson spoke about the value of having the Mileage Tracking Devices in the vehicles of those who drive for the Township and Road District. The Road Commissioner wasn't at the last two meetings so it was suggested that he be informed. The Assessor reported that she wouldn't ask her employees to use the device as they reported their mileage to her. More discussion and investigation will be done and the issues will be put on the next meeting's Agenda.

Trustee Payson brought up the Deputy Clerk position, and made a motion that we appoint Deborah Schuldt as Deputy Clerk with compensation set at \$12.50 per hour, when her services are needed. Trustee Bulmahn seconded the motion. Roll Call Vote: Payson yes, Bulmahn yes, Schuldt recused, Carlsen yes, Sanders abstained. Motion carried.

Other Business Matters

Repairs on the Assessor's Building were discussed with Assessor Siers saying that there was some mold on the outside. The Board is investigating alternatives for the repairs.

The Grafton Busing Program was discussed. We talked about the many other organizations that offer services in the area, and that Grafton did no Means Testing for the riders. We are investigating other alternatives and will put the item on the next Agenda.

Trustee Schuldt asked Supervisor Sanders if she would allow two signatures on the checks. The Supervisor said since she was bonded she didn't see the need for another signature.

Last month, Trustee Payson said he would like to see the Intergovernmental Agreements. Supervisor Sanders said there were none in the Township office, but that she thought they might be in the Road District office, and she would check. Trustee Carlsen said that she thought she had copies of them, and will bring them in.

Reports by Officials

Trustee Bulmahn addressed the issue of Forms 1099 & 1096 that had not been made out for the previous few years, should be done, and filed on a corrected basis. He also remarked that we need to file corrected taxes. Supervisor Sanders said she would do that and had a few people who could assist her. Trustee Payson talked about the penalties that could be accruing and said we should do it as soon as possible. The Trustees said it should be on the next Agenda.

Trustee Schuldt asked who is responsible for repairs and maintenance on the Road District Building, since the Township and Road District Buildings are together. Supervisor Sanders said she would ask our Township Attorney, Ron Roeser.

Adjournment

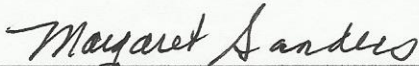
At 8:42 PM, Trustee Schuldt made a motion that we adjourn the meeting. It was seconded by Trustee Carlsen. Voice Vote: All yes

Trustee Document Signing

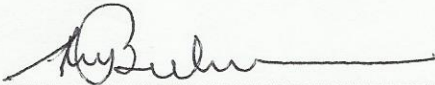
RESPECTFULLY SUBMITTED,



Linda K. Iverson, Clerk



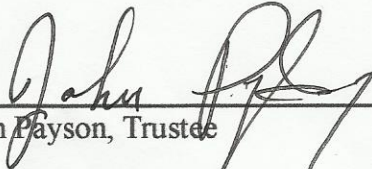
Margaret Sanders, Supervisor



Fred Bulmahn, Trustee



Charleen Carlsen, Trustee



John Payson, Trustee



Steve Schuldt, Trustee