

RUTLAND TOWNSHIP BOARD MEETING

December 11, 2018

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7:00 pm by Supervisor Sanders; the Pledge of Allegiance was recited. Roll call showed the following members present: Supervisor Sanders, Clerk Rendl, Trustees Eaton, Hoffman, Keegan, and Siers. Also present; Highway Commissioner Schultz. Assessor Fritz did not attend the meeting.

AGENDA

Trustee Siers asked that the agenda be amended to reflect discussion **and vote** on the three items under New Business, as he felt discussion had been sufficient in last month's meeting. Extended discussion took place. Motion to approve the December 11, 2018 agenda with the aforementioned amendment made by Trustee Siers; second by Trustee Hoffman.

Vote: Roll call vote.

Siers	yes	Hoffman	yes
Sanders	no	Eaton	yes
Keegan	yes		

Motion carried. 2018-12-01.

MINUTES

Motion to approve the November 13, 2018 minutes as written and presented, made by Trustee Hoffman; second by Trustee Eaton. Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Siers	yes	Keegan	yes
Sanders	yes		

Motion carried. 2018-12-02.

PUBLIC COMMENTS

None.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders stated that she had taken care of everything the Board asked of her in the November meeting.

APPROVAL OF FINANCIAL REPORTS***TOWNSHIP FINANCIAL REPORTS***

Motion made by Trustee Eaton; second by Trustee Keegan, to approve the financial reports for the Township for the 7 months ending October 31, 2018 as presented.

Vote: Roll call vote.

Eaton	yes	Keegan	yes
Sanders	yes	Hoffman	yes
Siers	yes		

Motion carried. 2018-12-03.

ROAD DISTRICT FINANCIAL REPORTS

Motion to approve the Road District financial reports for the 7 months ending October 31, 2018 as presented, made by Trustee Eaton; second by Trustee Hoffman.

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Siers	yes	Sanders	yes
Keegan	yes		

Motion carried. 2018-12-04.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 8 months ending November 30, 2018 were included in the Trustee materials for review. Trustee Hoffman inquired about a check not shown on the register.

Explanation given by Supervisor Sanders.

REVIEW OF NOVEMBER BILLS

TOWNSHIP

Supervisor Sanders presented the Township bills for the month of November. Discussion. Motion made by Trustee Eaton; second by Trustee Keegan, to pay the Township bills for the month of November in the total amount of \$26,728.80, as presented.

Vote: Roll call vote.

Eaton	yes	Keegan	yes
Sanders	yes	Hoffman	yes
Siers	yes		

Motion carried. 2018-12-05.

ROAD DISTRICT

Supervisor Sanders presented the Road District bills for the month of November. Motion to approve the Road District bills in the total amount of \$25,121.01 for the month of November as presented, made by Trustee Keegan; second by Supervisor Sanders.

Vote: Roll call vote.

Keegan	yes	Sanders	yes
Siers	yes	Hoffman	yes
Eaton	yes		

Motion carried. 2018-12-06.

OLD BUSINESS

IMRF

Trustee Eaton reported that he was still waiting for clarification by IMRF and is continuing to investigate insurance pool information. Extensive discussion regarding the current township medical reimbursement plan re: length of employment, training, 90-day probationary period and budgetary concerns. Trustee Siers suggested an amendment to the plan re: a 6-month probationary period. Additional discussion.

NEW BUSINESS**Township Levy**

The township levy being considered for approval is in the amount of \$278,560.00. Supervisor Sanders presented the categories and amounts. The levy amount is below the 5% limit; hearing and published notice are not necessary. Discussion. Motion to approve the **Township Levy Ordinance RU-2018-09 in the amount of \$278,560.00**, with the date correction as discussed, made by Trustee Eaton; second by Trustee Siers.

Vote: Roll call vote.

Eaton	yes	Siers	yes
Hoffman	yes	Keegan	yes
Sanders	yes		

Motion carried. 2018-12-07.

Road District Levy

The Road District levy under consideration for approval is in the amount of \$483,000.00. Supervisor Sanders presented the categories and amounts. The levy amount is below the 5% limit; hearing and published notice are not necessary. Discussion. Motion to approve the **Road District Levy Ordinance RU-2018-10 in the amount of \$483,000.00** made by Trustee Hoffman; second by Trustee Eaton.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Keegan	yes	Siers	yes
Sanders	yes		

Motion carried. 2018-12-08.

Approval of Calendar of Scheduled Meetings

Motion to approve the calendar of scheduled meetings as presented, made by Trustee Eaton; second by Supervisor Sanders. Budget hearings to be conducted in March 2019.

Vote: Voice Vote. All ayes. **Motion carried. 2018-12-09.**

Township Medical Reimbursement Plan

Motion to leave the current plan in place as is - no changes, made by Supervisor Sanders; second by Trustee Eaton. Discussion. Vote: Roll call vote.

Sanders	yes	Eaton	yes
Keegan	yes	Hoffman	yes
Siers	yes		

Motion carried. 2018-12-10.

Discussion: Township liability of dog on premises – Assessor's office

Discussion of township liability and Board responsibility: Supervisor Sanders stated that the employee owning the dog has asserted that her personal Insurance covers the liability of the dog in this situation. Dissenting discussion – also no evidence of such coverage presented. Discussion of liability, professionalism, security. Supervisor Sanders will speak with township attorney on the issue of board responsibilities and involvement. Commissioner Schultz suggested that this situation also be addressed as a potential future concern.

Additional discussion. Follow-up to be conducted next month after the township attorney has provided legal interpretation. Trustee Keegan submitted that no one from the Assessor's office attends the meetings to clarify or support issues put forth from the office. Discussion.

Discussion: Board requested Assessor's office equipment inventory/documentation – township property?

Trustee Hoffman questioned the status of the current inventory list and documentation of equipment that has been disposed of the Board requested from the Assessor's office. Supervisor Sanders stated that she has asked for a list of current equipment and Deputy Assessor Ross has agreed to provide same. Discussion re: disposition of computers, monitors that have been replaced. Trustee Eaton quizzed Commission Schultz on Road District property purchase and disposal procedures. Commissioner Schultz outlined the procedures as well as an explanation of mandatory inventory procedures. Discussion re: whether the equipment in question is township property or assessor's office property. Trustee Hoffman would like clarification by the township attorney. Supervisor Sanders will get clarification from the township attorney and present it at next month's meeting.

REPORTS BY OFFICIALS

ROAD COMMISSIONER

Commissioner Schultz expressed the difficulty of putting levy numbers together so far in advance for labor, salt & fuel and the relationship between the three items. Because salt is ordered before the levy is done pricing will vary but he incorporates a buffer for that variance. In one year, salt has gone up \$23/ton; an immense price increase. The price increase will cause difficulty for the township with salt supply if it continues to snow as it has thus far. Trustee Siers questioned Commissioner Schultz on his options if he goes over his 120% bid limit; reply was that the township will be at the mercy of the salt pricing at that time.

TRUSTEES

Trustee Siers reviewed the correspondence the Board received from the Assessor's office for this meeting. Discussion.

Adjournment

Motion to adjourn the meeting made by Trustee Eaton; second by Trustee Siers.

Vote: Voice vote. All Ayes. Motion carried. **2018-12-11.**

Meeting adjourned at 8:59 p.m.

TRUSTEE DOCUMENT SIGNING

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk