

# RUTLAND TOWNSHIP BOARD MEETING

## January 14, 2020

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7:00 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Eaton, Hoffman, Keegan and Siers, Clerk Rendl. Also attending the meeting, Highway Commissioner Schultz and Assessor Fritz.

### AGENDA

**Motion** to approve the January 14, 2020 agenda made by Trustee Eaton, second by Trustee Hoffman.

Vote: Voice vote. All Ayes.

**Motion carried. 2020-01-01.**

### MINUTES

**Motion** to approve the December 10, 2019 Regular Board Meeting Minutes as presented, made by Supervisor Sanders, second by Trustee Eaton.

Vote: Voice vote. All Ayes.

**Motion carried. 2020-01-02.**

**PUBLIC COMMENT.** None.

### SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders announced the new handbook is out and one will be ordered for each official. W-2s will be delivered by January 31; also, that the computer and printer are being problematic, they are old and becoming expensive to work on— new equipment might be necessary.

### APPROVAL OF FINANCIAL REPORTS

#### *TOWNSHIP FINANCIAL REPORTS*

**Motion** to approve the Township financial reports for the eight months ending November 30, 2019 as presented, made by Trustee Siers, second by Trustee Eaton.

Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Siers   | yes | Eaton   | yes |
| Hoffman | yes | Sanders | yes |
| Keegan  | yes |         |     |

**Motion carried. 2020-01-03.**

#### *ROAD DISTRICT FINANCIAL REPORTS*

**Motion** made by Trustee Eaton, second by Trustee Hoffman to approve the Road District financial reports for the eight months ending November 30, 2019 as presented.

Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Hoffman | yes |
| Siers   | yes | Keegan  | yes |
| Sanders | yes |         |     |

**Motion carried. 2020-01-04.**

## **PRESENTATION OF FINANCIAL REPORTS**

Financial reports for the Township and Road District for the 9 months ending December 31, 2019 were included in the Trustee materials for review and questions. Discussion.

## **REVIEW OF DECEMBER BILLS**

### ***TOWNSHIP***

**Motion** made by Trustee Siers, second by Trustee Eaton to approve payment of the Township bills for the month of December 2019 as presented, **in the total amount of \$20,338.67.**

Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Siers   | yes | Eaton   | yes |
| Keegan  | yes | Sanders | yes |
| Hoffman | yes |         |     |

**Motion carried. 2020-01-05.**

### ***ROAD DISTRICT***

**Motion** to approve payment of the Road District bills for the month of December 2019 as presented, **in the total amount of \$17,491.90** made by Trustee Eaton, second by Trustee Hoffman.

Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Hoffman | yes |
| Keegan  | yes | Siers   | yes |
| Sanders | yes |         |     |

**Motion carried. 2020-01-06.**

## **UNFINISHED BUSINESS**

**WEBSITE UPDATE:** Clerk Rendl updated the Board on the progress of the website design.

## **NEW BUSINESS:**

### ***DISCUSSION/APPROVAL CHANGE OF TOWNSHIP LEGAL REPRESENTATION***

Discussion on replacing the current Township legal representation by Keri-Lyn Krafthefer (Ancel & Glink) with Attorney Mark Schuster (Bazos, Freeman, Schuster and Pope). **Motion** made by Trustee Eaton to approve the change of Township attorney, second by Trustee Siers.

Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Siers   | yes |
| Hoffman | yes | Sanders | yes |
| Keegan  | yes |         |     |

**Motion carried. 2020-01-07.**

***DISCUSSION/APPROVAL OF 2020 CALENDAR OF SCHEDULED MEETINGS***

**Motion** made by Trustee Hoffman to approve the 2020 calendar of scheduled meetings as presented, second by Trustee Eaton.

Vote: Roll call vote.

|         |     |        |     |
|---------|-----|--------|-----|
| Hoffman | yes | Eaton  | yes |
| Siers   | yes | Keegan | yes |
| Sanders | yes |        |     |

**Motion carried. 2020-01-08.**

***DISCUSSION OF TOWNSHIP FYE 2021 BUDGET***

Trustee Siers questioned the increased amount in the Capital Outlay line item. Supervisor Sanders spoke on the need for a new computer and printer and thus the increase. Discussion took place.

***DISCUSSION OF ROAD DISTRICT FYE 2021 BUDGET***

Trustee Hoffman questioned Commissioner Schultz on the line item amount for salt. The amount has been increased from the FYE 2020 budget amount. Discussion took place regarding the problem of estimating costs involved with snowplowing; fuel, labor, salt. Commissioner Schultz expressed how important it is to have a budget approved and in place by March.

***DISCUSSION OF ASSESSOR'S FYE 2021 BUDGET***

Discussion took place regarding staffing and salary expenses. The line item for salaries has been increased by \$9,500.00 for 2021. No new hires are anticipated but hours worked may be increased.

Trustee Siers suggested that since most of the equipment has been replaced (in the last two years) and personnel is not being expanded, conceivably the Assessor's budget should not be increased this budget-year as to keep the money in the township budget where there is a need; revenue funds are limited. Discussion took place regarding a need for additional monitors in the assessor's office. Trustee Siers then voiced his thoughts on the necessity of funding the building and grounds line item annually to maintain same and to levy for new construction; additional discussion took place.

**REPORTS BY OFFICIALS*****ASSESSOR:***

Assessor Fritz spoke on the Board of Review hearings and his hope of getting the factor lowered next year.

Deputy Jamie Garland addressed the Board on the increased residential burglaries in the area – 12 jurisdictions have been affected in Kane County. He reminded everyone on the importance of locking cars and homes and asked that the Kane County Sheriff's office be contacted if anything out of the ordinary is noticed.

**DOCUMENT SIGNING****ADJOURNMENT**

**Motion** to adjourn the meeting made by Trustee Eaton. Motion seconded.

Vote: Voice vote. All Ayes.

Motion carried. **2020-01-09.**

**Meeting adjourned 8:26 p.m.**

RESPECTFULLY SUBMITTED,

*Kathleen J. Rendl*

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Kathleen J. Rendl, Township Clerk