

## RUTLAND TOWNSHIP BOARD MEETING

### JULY 11, 2017

The Rutland Township Board held its regular monthly meeting in the Town Hall. Trustee Carlsen lead the Pledge of Allegiance. Supervisor Sanders called the meeting to order at 7:00 pm. Roll call indicated that the following members were present: Supervisor Sanders, Clerk Rendl, Trustees Hoffman, Eaton, Keegan and Carlsen. Also present: Assessor Siers and Commissioner Schultz.

#### **AGENDA**

Supervisor Sanders called for a motion to approve and/or amend the agenda. Trustee Eaton requested the agenda be amended by adding the following items. To **New Business**: possible website changes, business cards and badges for officials. To **Old Business**: Parking lot improvements, tractor/mower purchase. Trustee Eaton made the motion to approve the agenda with the addition of the above-mentioned items. Motion seconded by Trustee Keegan. Vote: Voice vote, all ayes. Motion carried. **2017-07-01**.

#### **MINUTES**

Supervisor Sanders asked for a motion to approve the regular Board meeting minutes of June 13, 2017. Trustee Carlsen expressed her dissatisfaction with a section of the minutes. Trustee Keegan requested the addition of Mr. Delgado's advocate's name. Discussion took place. Trustee Eaton made the motion to approve the minutes with the amending addition of two names. Second by Supervisor Sanders. Vote: Roll call vote.

Eaton	yes	Sanders	yes
Carlsen	no	Hoffman	yes
Keegan	yes		

Motion carried. **2017-07-02**.

#### **PUBLIC COMMENTS**

No speakers.

#### **SUPERVISOR'S ANNOUNCEMENTS**

None.

#### **FINANCIAL REPORTS**

##### **TOWNSHIP**

Financial reports for the Township for the two months ending May 30, 2017 were reviewed. A motion was made by Trustee Eaton and seconded by Trustee Hoffman to approve the Township financial reports as presented for the two months ending May 30, 2017. Trustee Carlsen expressed her dissatisfaction with the financial reports, discussion ensued. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Sanders	yes	Keegan	yes
Carlsen	no		

Motion carried. **2017-07-03**.

##### **ROAD DISTRICT**

The financial reports for the Road District for the two months ending May 30, 2017 were then reviewed. A motion to approve the financial reports as presented was made by Trustee Eaton and seconded by Supervisor Sanders. Discussion ensued. Vote: Roll call vote.

Eaton	yes	Sanders	yes
Keegan	yes	Hoffman	yes

Carlsen no  
Motion carried. **2017-07-04.**

## **BILLS AND SALARIES**

### **TOWNSHIP**

Township expenses presented for the month of June total **\$14,946.27**. Salaries \$11,973.11, invoices \$2,105.37, Quickbooks charges \$125.50, Automatic pay invoices \$742.29. Discussion ensued. Trustee Hoffman made the motion to pay the Township bills for June as presented, in the amount of **\$14,946.27**; motion seconded by Trustee Eaton. Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Carlsen	yes	Keegan	yes
Sanders	yes		

Motion carried. **2017-07-05.**

### **ROAD DISTRICT**

Road District bills presented for the month of June total **\$12,931.01**. Salaries in the amount of \$11,746.16, invoices in the amount of \$539.46, automatic payments \$546.89, Quickbooks charges \$98.50. Discussion took place. Trustee Eaton made the motion to approve the Road District bills for June as presented, in the amount of **\$12,931.01**. Trustee Hoffman seconded the motion. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Sanders	yes	Keegan	yes
Carlsen	yes		

Motion carried. **2017-07-06.**

## **OLD BUSINESS**

### **Transportation Needs**

Supervisor Sanders summarized several other townships' transportation regulatory directives, funding and costs. Discussion followed. Jim Darrow, 13210 W. Drendel Road, Huntley, and Ronda Goldman, 13177 Silver Birch Road, Huntley, from the audience, participated in the discussion with permission from Supervisor Sanders.

### **PARKING LOT IMPROVEMENTS**

Trustee Eaton recapped information previously communicated to him by Commissioner Schultz on the parking lot, lighting, drainage and striping. Discussion ensued.

### **MOWER PURCHASE**

Commissioner Schultz will get additional bids for Trustee consideration.

## **NEW BUSINESS**

### **WEBSITE**

Trustee Eaton suggested a possible change and/or the possibility of creating a new website. Clerk Rendl was asked to speak to Mark Rake regarding the procedure and cost for purchasing the domain name. A brief discussion took place.

### **BUSINESS CARDS & BADGES FOR OFFICIALS (FOR EVENTS)**

Trustee Eaton suggested that business cards and badges for the Board should be considered. He will check into the costs involved.

**APPROVAL OF TRUSTEE TABLETS**

A brief review of the tablets under consideration took place. Trustee Carlsen presented information on the iPad, followed by discussion. Trustee Hoffman recommended the Samsung tablets based on his experience and working knowledge of tablets. Clerk Rendl provided a short working explanation of Dropbox, SharePoint, and OneDrive. Trustee Hoffman made a motion to authorize the purchase of four Samsung Galaxy 10.1 tablets with the stylus pen, for the cost of \$279.00 each, as presented for consideration in June. Trustee Eaton seconded the motion. Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Carlsen	yes	Keegan	yes
Sanders	yes		

Motion carried. **2017-07-07.**

**REPORTS BY OFFICIALS**

Commissioner Schultz gave the estimated start date and scope of the paving that Plote Construction Inc. will carry out on Powers Road. Access/Moving permit fees in the approximate amount of \$14,000.00 +, payable to Rutland Township from Nicor for the pipeline repair being done within the township were reconfirmed. Trustee Carlsen presented the form previously recommended for the Trustee use of the tablets and expressed her personal views on the June Board meeting with a statement regarding her position as an elected official.

**ADJOURNMENT**

With no further business, Supervisor Sanders asked for a motion to adjourn the meeting. A motion was made by Trustee Eaton and seconded by Trustee Keegan to adjourn the Rutland Township Board Meeting at 8:51 pm.

Vote: Roll call vote.

Eaton	yes	Keegan	yes
Hoffman	yes	Sanders	yes
Carlsen	yes		

Motion carried. **2017-07-08.**

**DOCUMENT SIGNING**

RESPECTFULLY SUBMITTED,

*Kathleen J. Rendl*

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Kathleen J. Rendl, Township Clerk