

RUTLAND TOWNSHIP BOARD MEETING

October 13, 2020

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Hoffman, Keegan, Siers and Clerk Rendl; also present, Highway Commissioner Schultz and Assessor Fritz.

Gubernatorial directives were followed in respect to mandatory face coverings and the physical six-foot social distancing limited attendance.

AGENDA

Motion to approve the October 13, 2020 agenda made by Trustee Hoffman; second by Trustee Siers.

Vote: Voice vote. All Ayes.

Motion carried. 2020-10-01

MINUTES

Motion to approve the September 8, 2020 Board meeting minutes as presented, made by Trustee Hoffman; second by Supervisor Sanders.

Vote: Voice Vote. All Ayes.

Motion carried. 2020-10-02

PUBLIC COMMENT

Cathy Flesburg and Richard Rhode introduced themselves and gave a brief review of their resumes for consideration of the trustee vacancy.

Three township residents in attendance.

SUPERVISOR'S ANNOUNCEMENTS

Discussion regarding donating to the Northern Illinois Food Bank. Trustee recommendation to donate \$500 monthly for the next couple of months.

APPROVAL OF FINANCIAL REPORTS

TOWNSHIP FINANCIAL REPORTS

Motion made by Trustee Hoffmann; second by Trustee Siers to approve the Township financial reports for the 5 months ending August 31, 2020.

Vote: Roll Call Vote.

Hoffman	yes	Siers	yes
Keegan	yes	Sanders	yes

Motion carried. 2020-10-03

ROAD DISTRICT FINANCIAL REPORTS

Motion made by Trustee Hoffman; second by Supervisor Sanders to approve the Road District financial reports for the 5 months ending August 31, 2020.

Vote: Roll call vote.

Hoffman	yes	Sanders	yes
Keegan	yes	Siers	yes

Motion carried. 2020-10-04

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 6 months ending September 30, 2020 were included in the Trustee materials for review and questions.

REVIEW OF SEPTEMBER BILLS**TOWNSHIP**

Question from Trustee Hoffman to Assessor Fritz regarding \$385.00 invoice from Brian Cole & Associates. Discussion regarding AT&T bills for Assessor's office and Township office. Explanation given by Deputy Assessor Laura Ross. Discussion regarding number of employees currently working in the Assessor's office and temporary employment of Steve Bytner as an IT consultant. **Motion** made by Trustee Siers; second by Supervisor Sanders to approve payment of the Township bills for the month of September 2020 as presented, **in the total amount of \$22,077.94.**

Vote: Roll call vote.

Siers	yes	Sanders	yes
Keegan	yes	Hoffman	yes

Motion carried. 2020-10-05

ROAD DISTRICT

Trustee Hoffman questioned Commissioner Schultz on the paving projects finished last month. Answer from Commissioner Schultz: 4-5 driveways, 2 road crossings and 600-700 feet of road project. **Motion** to approve payment of the Road District bills for the month of September **in the total amount of \$95,787.44** made by Trustee Hoffman; second by Supervisor Sanders.

Vote: Roll call vote.

Hoffman	yes	Sanders	yes
Keegan	yes	Siers	yes

Motion carried. 2020-10-06

UNFINISHED BUSINESS

QuickBooks Update: Trustee Hoffman briefed the Board on the issues encountered while attempting to discuss the Township QuickBooks accounts with QuickBooks. He was unable to obtain any information as he was not an authorized name on the accounts. There is a question regarding multiple authorized names and email addresses on Township accounts. Discussion was also had regarding the common accepted practice of having a second authorized name listed on Township QuickBooks accounts for backup purposes. No additional information or resolution regarding QuickBooks expenses charged to the Township.

Supervisor Sanders will check into the names and email addresses of authorized users.

MOTION AND VOTE TO CALL EXECUTIVE SESSION

Pursuant to ILCS 120/2 (c)(3) "The selection of a person to fill a public office, as defined by this Act, including a vacancy in a public office...."

Motion to call Executive Session made by Trustee Keegan; second by Trustee Siers.

Vote: Roll call vote.

Keegan	yes	Siers	yes
Sanders	yes	Hoffman	yes

Motion carried. 2020-10-07.

Executive Session

Return to Open Board Meeting 8:15 pm

NEW BUSINESS:

Discussion regarding FYE 2020 Audit report. Motion to accept and approve the FYE 2020 audit report made by Trustee Siers; second by Trustee Hoffman.

Vote: Roll call vote

Siers	yes	Hoffman	yes
Sanders	yes	Keegan	yes

Motion carried. 2020-10-08.

Motion made by Supervisor Sanders to nominate Cathy Flesburg as interim trustee; second by Trustee Hoffman.

Sanders	yes	Hoffman	yes
Keegan	no	Siers	yes

Motion carried. 2020-10-09.

REPORTS BY OFFICIALS

Assessor Fritz presented his Assessor's report to the Board.

Commissioner Schultz recapped the paving and shouldering completion. He also confirmed that November 10th is the meeting date for the township board to set salaries for township officials.

Acting Community Officer Chris Ruchaj briefed the Board and residents on increased vehicle theft in the area as well as the upgrading of communications taking place at the County and the increase of phishing/scam phone calls currently taking place. Discussion also took place regarding the auto and motorcycle racing happening on Powers, Freeman, and McCornack roads.

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Siers; second by Trustee Hoffman. Vote: Voice vote. All Ayes.

Motion carried. **2020-10-10.**

Meeting adjourned 8:38 p.m.

DOCUMENT SIGNING

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk