

## RUTLAND TOWNSHIP BOARD MEETING

August 14, 2018

The Rutland Township Board held its regular monthly meeting in the Town Hall. Meeting was called to order at 7:00 pm by Supervisor Sanders. Assessor Gary Fritz led the Pledge of Allegiance. Roll call showed the following members present: Supervisor Sanders, Clerk Rendl, Trustees Hoffman, Keegan, Eaton; also present, Commissioner Schultz and Assessor Fritz.

**FORMAL ACCEPTANCE OF TRUSTEE CHARLEEN CARLSEN'S RESIGNATION**

Motion made by Trustee Eaton, seconded by Trustee Hoffman to formally accept Charleen Carlsen's resignation as Rutland township trustee. Vote: Roll call vote.

Eaton	yes	Keegan	yes
Sanders	yes	Hoffman	yes

**Motion carried. 2018-08-01.**

**AGENDA**

Trustee Eaton asked for two amendments to the agenda. He asked that each of the trustee applicants be able to speak prior to the closed session; also added, without discussion under old business this month and next, was website improvement. Motion to approve the August 14, 2018 agenda, with the aforementioned additions, made by Trustee Eaton and seconded by Trustee Hoffman. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Keegan	yes		
Sanders	yes		

**Motion carried. 2018-08-02.**

**MINUTES**

Motion to approve the minutes of the July 10, 2018 Board Meeting made by Trustee Eaton and seconded by Trustee Hoffman. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Keegan	yes	Sanders	yes

**Motion carried. 2018-08-03.**

**AUDIT REPORT FOR THE FISCAL YEAR ENDING MARCH 31, 2018**

Mr. George Roach, proprietor of the firm of George Roach and Associates, P.C., gave the audit report, explained the process used for the audit and the reports contained in the audit. Trustee Eaton asked that after doing the audit if there was anything the township needed to change or do differently or if there had been any issues, Mr. Roach answered that there had been no issues, that the finances were all in order; there were no anomalies, issues or questionable findings and finished by answering questions from the Board and audience. He also gave his opinion, based on his experience working with multiple townships and municipalities, regarding the wisdom and necessity of procuring the money available from levying for new construction to maintain the responsibilities of the township based on current actual resident occupation. He stated that if those specific monies are not captured, they are lost forever; the township then has to pay for its infrastructure responsibilities without that revenue. Discussion then took place regarding the past and continuing growth in Rutland Township and the loss of hundreds of thousands of dollars of new-construction levy revenue based on past boards' decision-making and the taxing process in general.

**PUBLIC COMMENTS**

None.

**SUPERVISOR'S ANNOUNCEMENTS**

Supervisor Sanders recapped the Settlement Sheets and projected incoming revenues.

**APPROVAL OF FINANCIAL REPORTS****TOWNSHIP FINANCIAL REPORTS**

Motion made by Trustee Eaton, seconded by Trustee Keegan to approve the financial reports for the Township for the 3 months ending June 30, 2018, as presented. Vote: Roll call vote.

Eaton	yes	Keegan	yes
Sanders	yes	Hoffman	yes

**Motion carried. 2018-08-04.**

**ROAD DISTRICT FINANCIAL REPORTS**

Motion to approve the Road District financial reports for the 3 months ending June 30, 2018, as presented, made by Trustee Hoffman, seconded by Supervisor Sanders. Vote: Roll call vote.

Hoffman	yes	Sanders	yes
Eaton	yes	Keegan	yes

**Motion carried. 2018-08-05.**

**PRESENTATION OF FINANCIAL REPORTS**

Financial reports for the Township and Road District for the 4 months ending July 31, 2018 were included in the Trustee materials for review. Brief discussion regarding legal expenses.

**REVIEW OF JULY BILLS****TOWNSHIP**

Supervisor Sanders presented the Township bills for the month of July. Itemized totals as following: Gross salaries \$16,438.24, Employee insurance reimbursement \$700.00, Invoices \$2,163.53, Automatic Payments \$1,022.87, Quickbooks \$121.00, General Assistance claims in the amount of \$2,015.00. Motion made by Trustee Eaton, seconded by Trustee Hoffman to pay the Township bills for the month of July **in the total amount of \$22,460.64** as presented. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Sanders	yes	Keegan	yes

**Motion carried. 2018-08-06.**

**ROAD DISTRICT**

Supervisor Sanders presented the Road District bills for the month of July. Itemized totals: Gross salaries \$12,020.16, Employee Insurance Reimbursement \$4,900.00, Invoices \$1,418.19, Auto-payments \$770.75, Quickbooks \$187.25. Motion to approve the Road District bills **in the amount of \$19,236.35** for the month of July, as presented, made by Trustee Hoffman, seconded by Trustee Eaton. Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Keegan	yes	Sanders	yes

**Motion carried. 2018-08-07.**

**OLD BUSINESS**

Website Improvement. Brief discussion. Trustee Eaton related a review of the Rutland Township website from the perspective of an IT person and his thoughts that the website needs to be improved and updated.

**NEW BUSINESS**

**Trustee Candidate Resumes with questions from the Board.**

Mr. Raul Lemus spoke first, introduced himself and related his qualifications and background. Mr. Don Schneider then spoke on his qualifications and background, followed by Mr. Bill Siers.

#### **CLOSED SESSION**

Pursuant to 5 ILCS 120/2(c)(3) of the Open Meetings Act, discussion of persons to fill the vacancy in the public office of township trustee previously held by Trustee Charlee Carlsen. Motion to go into Closed Executive Session made by Trustee Hoffman, seconded by Trustee Eaton. Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Sanders	yes	Keegan	yes

**Motion carried. 2018-08-08.**

#### **RETURN TO OPEN SESSION**

Motion to re-open the Regular monthly Board Meeting following the closed Executive Session, made by Trustee Eaton and seconded by Supervisor Sanders. Vote: Voice vote. All ayes.

**Motion carried. 2018-08-09.**

#### **NOMINATION TO FILL TRUSTEE VACANCY**

Motion made by Trustee Eaton, seconded by Trustee Hoffman, to nominate Mr. Bill Siers as Township Trustee, to fill the vacancy created by Charlee Carlsen's resignation as trustee. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Sanders	yes	Keegan	did not vote "decision has been made"

**Motion carried 2018-08-10.**

Trustee Eaton then spoke regarding the significant qualifications of each of the candidates, the difficulty in choosing between them and thanked them for wanting to be of service to the township.

#### **ADMINISTRATION OF OATH OF OFFICE TO NEW TRUSTEE**

Clerk Rendl administered the Oath of Office; the Oath was then signed by Mr. Siers.

#### **REPORTS BY OFFICIALS**

Clerk Rendl reported on the FOIA request made for information on any/all Rutland Township sexual harassment and gender lawsuits and payments made in settlement. There have been no such lawsuits. Trustee Hoffman asked if the information had been picked up, Clerk Rendl answered that the response information had been sent by email to the requester, as was his request. The question was asked about the identity of the requester. The request had been made from the Better Government Association on behalf of Channel 5.

Highway Commissioner Schultz then reported on the paving that has been completed; Plote did the paving, it was Commissioner Schultz's opinion that this is the best paving job he's seen. "It's beautiful". Striping has been completed, shouldering is in process and will be completed and then the next phase of work will begin. He then related that Jake Wacker has left the highway department because the necessary insurance benefits were not available. He stated that the highway department will miss him tremendously, he was an incredible employee and his skills will be sorely missed. The person filling Jake's position is Tony Morowski, who does part-time snowplowing for Rutland township and was employed elsewhere but terminated that employment to come to Rutland.

Assessor Fritz then reported that there was an extended period for people to appeal their assessments. There are about 85 such appeals, more still coming in. He reported that Bonnie Wilcox has retired and is no longer

employed at Rutland Township. Laura Ross, the former Sugar Grove assessor, has started in her place as of Tuesday.

Supervisor Sanders gave a brief explanation of new-construction levy process. Trustee Keegan then gave a short rebuttal to the need for new construction levy. Trustee Hoffman spoke on the percentage of tax money that goes to Rutland Township. Assessor Fritz gave further explanation on new-construction levy.

**Adjournment**

Motion to adjourn the meeting made by Trustee Hoffman, seconded by Supervisor Sanders.

Vote: Voice vote. All Ayes. Motion carried. **2018-08-11.**

**Meeting adjourned at 8:36 p.m.**

**DOCUMENT SIGNING**

RESPECTFULLY SUBMITTED,

*Kathleen J. Rendl*

\_\_\_\_\_  
Kathleen J. Rendl, Township Clerk

**ACCEPTED:**

*MS*

\_\_\_\_\_  
Margaret Sanders, Supervisor

*NH*

\_\_\_\_\_  
Nicholas Hoffman, Trustee

*VK*

\_\_\_\_\_  
Victor Keegan, Trustee

*TRE*

\_\_\_\_\_  
Thomas Ray Eaton, Trustee

*WS*

\_\_\_\_\_  
Bill Siers, Trustee