

RUTLAND TOWNSHIP BOARD MEETING  
FEBRUARY 13, 2018

The Rutland Township Board held its monthly meeting in the Town Hall. Prior to the start of the meeting Supervisor Sanders asked that the sign-in sheets for public comment be checked and brought to the Clerk. There was one public comment sheet submitted by Candidate for County Clerk, Stan Bond. The meeting was then called to order at 7:00 pm. Trustee Keegan lead the Pledge of Allegiance. Roll call showed the following members present: Supervisor Sanders, Clerk Rendl, Trustees Eaton, Keegan, Carlsen and Hoffman; also present, Assessor Gary Fritz and Commissioner Schultz.

#### AGENDA

Supervisor Sanders called for a motion to approve and/or amend the February 13, 2018 agenda. Trustee Carlsen requested the agenda be approved with the amendment of addition of discussion on the appointment of the Deputy Clerk and the approval of the November Road District financials that were tabled for approval last month. Trustee Eaton made the motion to approve the agenda with the above-listed additions. Trustee Hoffman seconded the motion. Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Hoffman | yes |
| Carlsen | yes | Sanders | yes |
| Keegan  | yes |         |     |

**Motion carried. 2018-02-01.**

#### MINUTES

Supervisor Sanders then asked for a motion to approve the minutes of the January 9, 2018 Board Meeting. Trustee Carlsen made the motion to approve the minutes as submitted. Trustee Eaton seconded the motion. Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Carlsen | yes | Eaton   | yes |
| Keegan  | yes | Sanders | yes |
| Hoffman | yes |         |     |

**Motion carried. 2018-02-02.**

#### PUBLIC COMMENTS

Candidate (for Kane County Clerk) Stan Bond signed up to speak. He spoke regarding his support for township government and presented his credentials for running for County Clerk and his background in government service and technology with added comment/information on property taxes and support for new construction levy.

#### SUPERVISOR'S ANNOUNCEMENTS

None.

#### APPROVAL OF FINANCIAL REPORTS

##### TOWNSHIP FINANCIAL REPORTS

Supervisor Sanders asked for any questions on the Township financial reports for the 9 months ending December 31, 2017. No discussion. Motion was made by Trustee Hoffman and seconded by Trustee Eaton to approve the financial reports for the Township ending December 31, 2017 as presented. Vote: Roll call vote.

|         |     |        |     |
|---------|-----|--------|-----|
| Hoffman | yes | Eaton  | yes |
| Carlsen | no  | Keegan | yes |
| Sanders | yes |        |     |

**Motion carried. 2018-02-03.**

### ROAD DISTRICT FINANCIAL REPORTS

Financial reports for the Road District for the 9 months ending December 31, 2017 were then considered for approval. Trustee Eaton made the motion to approve the Road District financial reports. Motion seconded by Supervisor Sanders. Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Sanders | yes |
| Keegan  | yes | Hoffman | yes |
| Carlsen | no  |         |     |

**Motion carried. 2018-02-04.**

### PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 10 months ending January 31, 2018 were included in the Trustee materials for review. Supervisor Sanders asked for questions. Trustee Carlsen requested that an auditor be present to give explanation on the Accounts Payable spreadsheet incongruity.

### REVIEW OF JANUARY BILLS

#### TOWNSHIP

Supervisor Sanders presented the bills for the Township for the month of January and the itemized totals: Salaries \$14,711.51, Invoices \$2,469.92, Auto-Payments \$1,658.30 and Quickbooks \$313.25, for a total of \$19,152.98. She then asked for any questions on the bills. No questions. Trustee Eaton made the motion to pay the Township bills in the **total amount of \$19,152.98** as presented. Trustee Carlsen requested discussion and asked for clarification on check #1415 in the amount of \$243.75 to Ancel Glink for "corporate" legal fees. Discussion ensued with clarification on the afore-mentioned legal expense given by Supervisor Sanders. Additional discussion. Trustee Hoffman questioned check #1417 to Cirone Computing; explanation given by Assessor Fritz. Additional discussion. Motion to approve payment of Township bills for the month of January 2018, as presented, seconded by Trustee Hoffman. Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Hoffman | yes |
| Carlsen | yes | Keegan  | yes |
| Sanders | yes |         |     |

**Motion carried. 2018-02-05.**

#### ROAD DISTRICT

Supervisor Sanders asked for any questions on the bills for the Road District for the month of January and gave the itemized totals: Salaries \$23,424.24, Invoices \$8,223.94, Auto-payments \$619.53, Quickbooks \$111.25 and Employee reimbursement \$4,200.00 for a total of \$36,578.96. No discussion. Trustee Eaton made the motion to approve the Road District bills **in the amount of \$36,578.96** for the month of January as presented, Trustee Hoffman seconded the motion. Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Hoffman | yes |
| Keegan  | yes | Sanders | yes |
| Carlsen | yes |         |     |

**Motion carried. 2018-02-06.**

#### OLD BUSINESS

The first item of Old Business was discussion naming the Township Designee(s) on the previously approved Sexual Harassment Policy Ordinance RU-2018-01. Following lengthy discussion, Trustee Eaton made the motion to name Supervisor Sanders as first designee and himself (Trustee Eaton) as second designee on the Sexual Harassment Policy Ordinance RU-2018-01. Motion seconded by Trustee Hoffman. Vote: Roll call vote.

|         |     |         |     |
|---------|-----|---------|-----|
| Eaton   | yes | Hoffman | yes |
| Carlsen | yes | Keegan  | yes |
| Sanders | yes |         |     |

**Motion carried. 2018-02-07.**

The next item of Old Business was discussion and approval of the revised **Employee Medical Benefit Plan Ordinance RU-2018-02 for the Township and Road District**. Supervisor Sanders reviewed the changes made to the ordinance. Trustee Carlsen questioned the inclusion of “Officers” in the document. Clerk Rendl clarified that the verbiage in question would be struck in the final printed revision. Lengthy discussion ensued, after which Supervisor Sanders made the motion to approve the revised ordinance with the afore-mentioned correction. Trustee Carlsen seconded the motion. Vote: Roll call vote.

|         |                           |         |     |
|---------|---------------------------|---------|-----|
| Sanders | yes                       | Carlsen | yes |
| Hoffman | yes                       | Eaton   | yes |
| Keegan  | no – “we can’t afford it” |         |     |

**Motion carried. 2018-02-08.**

The next item of Old Business on the agenda was discussion regarding additional tablet instruction for the Trustees. Trustee Carlsen contacted two libraries, Dundee Library and Randall Oaks Library; both will offer instruction free of charge to the trustees. She provided the phone number and name for the person giving the instruction at Dundee Library. She also mentioned that there is a class given at Randall Oaks. She then stated that she had spoken to Mark Rake in regard to adding the links to the website that the Trustees had previously discussed. He will add them if given a list. The Trustees then reviewed the links they would like added. The list will be given to Mark Rake for posting.

**NEW BUSINESS**

Supervisor Sanders presented the first item of New Business; the Illinois Department of Veteran’s Affairs nomination of a Veteran with the particulars of the nomination. Discussion took place.

Discussion on the Annual Topics Day in Springfield April 25<sup>th</sup>, 2018 was the next item of New Business.

Presentation of the 2017-2018 Assessor’s Budget followed. A paper copy of the budget was given to each Trustee for review. Brief narrative of the budget and office was given by Assessor Fritz. Trustee Carlsen questioned Assessor Fritz on the increase of the personnel budget as presented. Extensive discussion took place. Trustee Eaton asked Assessor Fritz how many hours each week he personally was working (answer given was 24) and Trustee Carlsen questioned the purchase of new computers and the amount that was provided in the budget presented and if the purchase of equipment could be put into a separate account. Further discussion took place regarding the maintenance or replacement of the Assessor’s trailer. Assessor Fritz defended his increase of budget expenses on the basis of additional parcels in Rutland Township and the manpower necessary to account for them. Added discussion on the need for the new construction levy.

Approval of the November Road District financial reports was the next item of New Business and was tabled until March.

The next item of New Business was discussion regarding the appointment of a Deputy Clerk. Trustee Carlsen opened the discussion by expressing her displeasure with the swearing in of the Deputy Clerk. Lengthy discussion followed with the discussion/approval for the appointment of a Deputy Clerk being tabled and added to the March agenda. Further discussion followed during which there was an extensive interruption by former Trustee Steven Schuldt, from the audience, who had not signed a request to address the Board but did so nonetheless by interruption.

Mr. Schuldt over-spoke the Board during the discussion on the appointment of the Deputy Clerk and insisted that the Clerk give the explanation from the TOI handbook regarding the appointment; in the past he has denied many times the handbook having any validity for township governance. Former Trustee Fred Buhlman also disrupted the meeting by making comments during the discussion. Supervisor Sanders and Clerk Rendl both asked former Trustee Schuldt if he had signed a request to address the Board. Former Trustee Schuldt stated that he had signed up to address the Board and continued to argue with the Clerk by untruthfully stating he had signed a request but that the Supervisor had not asked for the requests; the Clerk verified that he had not, in fact, signed a request or delivered any such request to the Clerk prior to the start of the meeting, as is the Township rule.

Mr. Schuldt then continued his interruption of the meeting to further harass Supervisor Sanders about a matter discussed extensively in the past, which was irrelevant to this meeting, not under discussion, nor on the agenda, and would not stop talking when requested repeatedly to do so from the Board. Mr. Schuldt continued to be disruptive and ignored Supervisor Sanders and Trustee Eaton's multiple requests to stop speaking and be seated, until he was ready to do so. Coincidentally, Mr. Schuldt did wait until the County Sheriff had left the meeting before interrupting the meeting. Clerk Rendl verified again after the meeting that former Trustee Schuldt did not, in fact, sign a request to address the Board at any time prior to or during the meeting, by checking the request log-in sheets on the front table; and after the meeting she spoke to Mr Schuldt regarding his untruthful statement.

The next agenda item was discussion regarding the annual TOI Trustee membership. The Trustees unanimous agreement was to continue the membership.

#### **REPORTS BY OFFICIALS**

Clerk Rendl reported that a FOIA request from Jake Griffin from the Daily Herald had been received and completed. The request had been for 4 years of financial and legal documentation for all Rutland Township departments, over 800 pages of copies made and 16 hours of time had gone into the effort, all of which after notification to the requester, still has not been picked up and is still in the township office. Clerk Rendl also recapped her email to the Trustees regarding the required filing of the Statement of Economic Interest from each official. The County Clerk's office will notify each official by personal email with their log-in information. Clerk Rendl asked that if any Rutland Township official does not receive an email from the County by the end of March, she be notified.

Highway Commissioner Schultz reported that he wants no more snow! He praised the Rutland Highway employees for their recent efforts of snow plowing and the job they do.

Trustee Carlsen asked for a phone list of the Township officials, a Chart of Accounts, an explanation of the Accounts Payable spreadsheet and a request for the installation of an exterior handrail. Discussion took place regarding the handrail installation. Highway Commissioner Schultz stated he would look at the area in question tomorrow (Wednesday) and come up with the best solution for installation.

Trustee Eaton then made the motion to adjourn the meeting. Supervisor Sanders seconded the motion. Vote: Voice vote, all ayes. Motion carried. **2018-02-09.**

**Meeting adjourned at 8:22 p.m.**

#### **DOCUMENT SIGNING**

RESPECTFULLY SUBMITTED,

*Kathleen J. Rendl*

Kathleen J. Rendl, Township Clerk

**ACCEPTED:**

\_\_\_\_\_  
Margaret Sanders, Supervisor

\_\_\_\_\_  
Thomas Ray Eaton, Trustee

\_\_\_\_\_  
Nicholas Hoffman, Trustee

\_\_\_\_\_  
Charleen Carlsen, Trustee

\_\_\_\_\_  
Victor Keegan, Trustee

