

RUTLAND TOWNSHIP BOARD MEETING

July 13, 2021

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7:00 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Hoffman and Siers; Clerk Rendl, Assessor Fritz.

As no Township policy has been discussed and voted on, mandatory face coverings and physical six-foot social distancing were enforced.

AGENDA

Motion to approve the July 13, 2021 agenda made by Trustee Hoffman; second by Trustee Siers.

Vote: Voice vote. All Ayes.

Motion carried. 2021-07-01

MINUTES

Trustee Hoffman made a motion to approve the June 8, 2021 minutes as presented. Supervisor Sanders disagreed with the statement regarding her resignation, stating she never said she would resign, and made a motion to remove the stated resignation from the minutes. No second. Motion failed. Trustee B. Siers seconded the motion made by Trustee Hoffman to approve the June 8, 2021 Regular Board meeting minutes, as presented.

Vote: Roll call Vote.

Hoffman	yes	Siers	yes
---------	-----	-------	-----

Sanders	no		
---------	----	--	--

Motion carried. 2021-07-02

PUBLIC COMMENT

Five residents in attendance.

Adeline Lewis addressed the Board regarding Board attendance at the upcoming GA seminar and asked if anyone on the Board knew when the changes to GA limits were effected.

Ken Shepro addressed the Board regarding the nature of public comment not being an interrogation of the Board; the American Recovery Plan allocation of funds, and availability information; and the County Board redistricting. Pertaining to the Recovery Plan Funding, the County is undertaking a process to see that local government needs can be addressed. He stated the restrictions seem to be less restrictive than the previous plan and that the County is planning to get out to the townships to find out what the needs are and help allocate funds. He also addressed the redistricting legislation currently being considered for the Kane County Board. The final vote will take place in September. Assessor Fritz asked about the new Senate mapping. There is a new mapping being considered and discussed with numerous challenges against the newly redistricted map.

Motion to call Executive Session pursuant to ILCS 1/60-5 "failure to elect the number of township officers that the township is entitled to by law" consideration of candidates for appointment to fulfill two trustee vacancies made by Trustee Siers; Trustee Hoffman asked if Supervisor Sanders had reached out to the 4th candidate as requested in the last month's meeting. She did not. He asked if there was a final list of candidates. Supervisor Sanders named the candidates submitting resumes to the Board. Trustee Hoffman questioned

Adeline Lewis regarding her withdrawal of candidacy following Supervisor Sanders statement of resignation at the June meeting. She stated she did withdraw her candidacy for trustee. Motion to call Executive Session seconded by Trustee Hoffman.

Vote: Roll call vote.

Siers yes Hoffman yes

Sanders yes

Motion carried. 2021-07-03.

Board retired to Closed Executive Session.

Return to Open Meeting 7:28 pm

Motion made by Trustee Siers to appoint Dave Kenik and Jan Siers as Trustees to fulfill the vacancies created by the April 6, 2021 Consolidated Election. Motion seconded by Supervisor Sanders.

Vote: Roll call vote.

Siers yes Sanders yes

Hoffman no

Motion carried. 2021-07-04.

Clerk Rendl administered the Oath of Office to the newly appointed Trustees Kenik and Siers. Oaths were signed and notarized and July meeting packets were given to the new trustees.

SUPERVISOR'S ANNOUNCEMENTS

None.

APPROVAL OF FINANCIAL REPORTS

TOWNSHIP FINANCIAL REPORTS

Trustee Hoffman asked Supervisor Sanders for the re-printed May Financial Reports with error corrections. Supervisor Sanders stated she was unaware of any corrections and that reports could not be re-printed. Extended discussion took place regarding the errors in the April financial reports. Trustee Hoffman questioned Supervisor Sanders on how the Board could approve May financial reports that were knowingly created and printed with errors compounded with previous month's incorrect reports. Supervisor's answer was "they could not be corrected because there is something wrong with the computer". Trustee Hoffman asked how reports were being presented with numbers that couldn't be verified and documentation was missing. Supervisor Sanders stated that all the reports come from the computer and if the computer isn't working right, she can't do anything". Trustee Hoffman asked how she knew if what was being presented was accurate? Her answer was "I don't – in fact I know that it isn't accurate". Additional discussion regarding report errors and alleged computer problems. Trustee Siers asked how long it would be until the problems were corrected. Supervisor Sanders stated she had talked to David Yee but it would take time. Trustee Hoffman asked how township business can be conducted with the current issues. Additional discussion took place regarding last month's reports errors and the Supervisor's inability to give explanations for the errors. Trustee Hoffman asked why the agenda listed financial report approval when the reports were knowingly created with errors and why the Board had not been informed that the reports were incorrect and could not be approved. She then stated that "she didn't perform magic and this is what you have." Trustee Hoffman stated that this is taxpayer monies and things are being presented with known errors. June bills were then discussed briefly showing errors on the report and an incorrect total of expenditure. Additional discussion regarding QuickBooks accounting. Trustee Hoffman then asked where the township credit card statement was

for June – it was not listed on the Expense by Vendor Detail. Supervisor Sanders stated it was on automatic pay. Question was why was it not on the report? Answer “apparently there were no charges.” Clerk Rend then presented a copy of the June (BMO) credit card statement showing charges and automatic payment of \$2,086.32 debited on June 26th. There was no documentation provided for any charges on the statement but coding had been done on the statement. Trustee Hoffman asked who approved the payment of this charge. Supervisor Sanders stated it was automatic pay. Trustee Hoffman asked who and when the decision was made to pay this by automatic payment. Answer from Supervisor Sanders was “the Bank.” Extended discussion regarding the authorization by Supervisor Sanders to set up automatic payment for the credit card charges without Board involvement in the decision. Extended discussion regarding errors in reports, bill payment charges and approval issues. Assessor Fritz suggested that someone be brought in to assist with QuickBooks entries and bill payment and address some of the issues at hand. Supervisor Sanders then stated that “she would not be here very much longer, as soon as the audit is finished, I am going to resign and move on.” **Motion to NOT APPROVE Township financial reports for the 2 months ending May 31, 2021** made by Trustee J. Siers; second by Trustee Hoffman.

Vote: Roll Call Vote.

J. Siers	yes	Hoffman	yes
B. Siers	yes	Kenik	yes
Sanders	yes		

Motion carried. 2021-07-05

ROAD DISTRICT FINANCIAL REPORTS

Motion made by Trustee Hoffman; second by Supervisor Sanders to **NOT APPROVE the Road District financial reports for the 2 months ending May 31, 2021.**

Vote: Roll call vote.

Hoffman	yes	Kenik	yes
B. Siers	yes	Sanders	yes
J. Siers	yes		

Motion carried. 2021-07-06

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 3 months ending June 30, 2021 were provided to the Trustees.

REVIEW OF JUNE BILLS

TOWNSHIP

Supervisor Sanders made a motion to pay the June Township bills. Trustee J. Siers suggested the June bills be paid, excluding the automatic payment for the BMO credit card in the amount of \$2,086.32 debited by automatic payment that was not included in the reports and seconded the motion to pay the June Township bills.

Vote: Roll call vote.

Sanders	yes	J. Siers	yes
B Siers	yes	Hoffman	no
Kenick	yes		

Motion carried. 2021-07-07.

ROAD DISTRICT

Trustee B. Siers questioned whether there was any documentation supporting the quarterly payment for medical reimbursement to the Road District employees. Supervisor Sanders stated that the Ordinance had been changed 2 or 3 years ago when the Township was represented by Ancel Glink, eliminating any supporting documentation necessary for reimbursement. Trustee J. Siers asked if there had been a Resolution adopted. Supervisor Sanders stated there had been a Resolution adopted making that change. Trustee J Siers asked if the Board could see that Resolution at the next meeting. Supervisor Sanders stated that no receipts had been submitted for 3 or 4 years. **Motion** made by Trustee J. Siers to approve payment of the Road District June bills; second by Supervisor Sanders.

Vote: Roll call vote.

J. Siers	yes	Sanders	yes
Kenik	yes	Hoffman	no
B. Siers	yes		

Motion carried. 2021-07-08.

UNFINISHED BUSINESS

Supervisor Sanders Presentation of all QuickBooks charges, invoices and payments for the last 12 calendar months as requested by Trustees.

Supervisor Sanders reviewed QuickBooks payroll expenses. Trustee Hoffman itemized some of the QuickBooks expenses for 2020 & 2021 totalling \$8,025.81 and asked for explanation of the charges. Supervisor Sanders explanation was that “she had nothing to say about those charges, that’s what they charge us.” Trustee Hoffman restated the May 2019-2021 charges for “QuickBook support & upgrade” totalling \$8,882.88. Trustee J. Siers asked why there was a QuickBooks upgrade? Supervisor Sanders stated “she did not know, they don’t ask you if you want something, they just send you a bill” Trustee Hoffman stated that it was illegal for anyone to “randomly charge you for something without notifying you or getting an authorization – all of those charges had to be authorized by you” Supervisor Sanders stated that “we use their services so they charge us.” Extended discussion regarding QuickBooks support charges and payments took place. Supervisor Sanders stated that “they just take the money out.” Trustee B. Siers asked how long this has been going on? Supervisor Sanders stated “always.” Discussion took place as to the who had been authorizing the payments to QuickBooks - Supervisor Sanders stated that “QuickBooks was here when she came and this is just a continuation of how things have been done.” Discussion took place questioning the decision-making authorizing those payments. Question was asked if anyone else had authorization to speak with QuickBooks – answer was no, just the Supervisor. Suggestion was made from the audience that a second Board member should have authority to speak with QuickBooks. Supervisor Sanders stated she would call QuickBooks and give Trustee Hoffman authorization to speak with them.

NEW BUSINESS

Discussion regarding face mask policy for township meetings.

Motion made by Trustee B. Siers to make face masks optional for vaccinated persons at township meetings; second by Trustee Kenik.

Vote: Roll call vote.

B. Siers	yes	Kenik	yes
Hoffman	yes	Sanders	yes
J. Siers	yes		

Motion carried. 2021-07-09.

Trustee B. Siers suggested the Motion to call the Executive Session and Motion to appoint Deputy Interim Supervisor be by-passed as the Supervisor had stated earlier that she was not resigning at this meeting.

REPORTS BY OFFICIALS

Assessor

Assessor Fritz informed the Board and audience that the change in assessment notices went out today, they will be published in the Herald on the 15th and the last day to appeal will be August 16th. The factor this year is 2.62.

DOCUMENT SIGNING

ADJOURNMENT

Motion to adjourn the meeting made by Trustee B. Siers; second by Trustee J. Siers.

Vote: Voice vote. All Ayes.

Motion carried. 2021-07-10.

Meeting adjourned 9:10 p.m.

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk