

RUTLAND TOWNSHIP BOARD MEETING

February 12, 2019

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 6:55 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following members present: Supervisor Sanders, Clerk Rendl, Trustees Hoffman, Keegan and Siers. Also present, Assessor Fritz and Highway Commissioner Schultz. Absent: Trustee Eaton.

AGENDA

Motion to approve the February 12, 2019 agenda made by Trustee Hoffman, second by Trustee Keegan.

Vote: Voice vote. All Ayes.

Motion carried. 2019-02-01.

MINUTES

Motion to approve the January 8, 2019 minutes as written made by Trustee Hoffman, second by Trustee Sanders.

Vote: Roll call vote.

Hoffman	yes	Sanders	yes
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Keegan	yes	Siers	yes
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Motion carried. 2019-02-02.

PUBLIC COMMENTS

None.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders reminded the Trustees about the Economic Interest Statement filing and an Education Meeting in Rockford March 15th. She also informed the Trustees that the letter (discussed and voted on January 8 meeting) had been written and given to the Assessor's office on January 14th.

APPROVAL OF FINANCIAL REPORTS***TOWNSHIP FINANCIAL REPORTS***

Trustee Keegan questioned Assessor Fritz about new employees in the office. Brief discussion about rates of pay and employees. Motion made by Trustee Siers, second by Supervisor Sanders to approve the financial reports for the Township for the 9 months ending December 31, 2018 as presented.

Vote: Roll call vote.

Siers	yes	Sanders	yes
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Hoffman	yes	Keegan	yes
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Motion carried. 2019-02-03.

ROAD DISTRICT FINANCIAL REPORTS

Motion to approve the Road District financial reports for the 9 months ending December 31, 2018 as presented, made by Trustee Hoffman, second by Trustee Keegan.

Vote: Roll call vote.

Hoffman	yes	Keegan	yes
Sanders	yes	Siers	yes

Motion carried. 2019-02-04.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 10 months ending January 31, 2019 were included in the Trustee materials for review.

REVIEW OF DECEMBER BILLS

TOWNSHIP

Supervisor Sanders presented the Township bills for the month of January. Motion made by Trustee Hoffman, second by Trustee Keegan to pay the Township bills for the month of January as presented **in the total amount of \$26,241.81**. Trustee Hoffman questioned an expense for Roger Paddock.

Explanation given by Supervisor Sanders. Brief discussion concerning W-2 and 1099's for the township.

Vote: Roll call vote.

Hoffman	yes	Keegan	yes
Siers	yes	Sanders	yes

Motion carried. 2019-02-05.

ROAD DISTRICT

Supervisor Sanders presented the Road District bills for the month of January. Brief discussion. Motion to approve the Road District bills as presented, **in the total amount of \$39,007.10** for the month of January made by Trustee Hoffman, second by Trustee Siers.

Vote: Roll call vote.

Hoffman	yes	Siers	yes
Keegan	yes	Sanders	yes

Motion carried. 2019-02-06.

OLD BUSINESS

None.

NEW BUSINESS

Presentation of Township and Road District 2019 – 2020 Budgets

Township Budget

Supervisor Sanders reviewed the proposed Township budget. Discussion took place regarding expense for roofing repairs, reserve totals and changes from 2018-2019 budget amounts.

Road District Budget

Trustee Siers questioned the difference in the 2019-2020 budget. Highway Commissioner Schultz explained the difference as the paving amount expensed last year and that only one road was being paved this year. Year-to-date Salt expenditure was also discussed.

Assessor's Budget

Supervisor Sanders reviewed the Assessor's proposed budget and requested increases.

Discussion took place regarding budgeted salary expense increases. Trustee Hoffman questioned Assessor Fritz about the disposition of the equipment that had been replaced. Assessor Fritz explained that all the equipment was in the closet – nothing had been sold because there was zero/no value in the equipment. Discussion took place.

Supervisor Sanders reminded the Board that the Budget Hearings would be next month – any questions would need to be asked prior to approval.

Trustee Keegan questioned Assessor Fritz on line item amounts and the increases in his proposed budget and the rationale used for the increases.

Approval of the 2019 Annual Town Meeting Agenda

A sample copy was provided to the Board for review. Brief discussion took place.

Motion to approve the agenda as presented made by Trustee Siers, second by Trustee Hoffman.

Vote: Roll call vote.

Siers	yes	Hoffman	yes
Sanders	yes	Keegan	yes

Motion carried. 2019-02-07.

Discussion/Approval re: Auditor appointment for 2018-2019 Audit

Supervisor Sanders reviewed the performance by the firm of GRA of the 2017-2018 audit and stated she would prefer that GRA be retained for the 2018-2019 audit as they had been very easy to work with, the information provided had been very informative and thorough. Discussion of cost. Motion to retain the accounting firm of GRA for the 2018-2019 audit made by Trustee Hoffman, second by Trustee Siers.

Vote: Roll call vote.

Hoffman	yes	Siers	yes
Sanders	yes	Keegan	no

Motion carried. 2019-02-08.

REPORTS BY OFFICIALS**HIGHWAY COMMISSIONER SCHULTZ**

Commissioner Schultz discussed how the Road District budget was affected by weather, and the absolute necessity of the roof replacement, as evidenced by the failing of the roof during this last storm.

ASSESSOR FRITZ

Assessor Fritz reviewed the weighted average for Rutland Township.

CLERK

Clerk Rendl stated that all the email addresses had been reported to the County Clerk's Office for the Economic Interest filings prior to the February 1st deadline. She also apprised the Board of an

anonymous FOIA request; she had questioned the township attorney on the validity of an anonymous request and following advisement by the attorney, had complied with the request.

Adjournment

Motion to adjourn the meeting made by Trustee Hoffman, second by Trustee Siers.

Vote: Voice vote. All Ayes. Motion carried. **2019-02-09.**

Meeting adjourned 7:47 p.m.

DOCUMENT SIGNING

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk

ACCEPTED:

Margaret Sanders, Supervisor

Thomas Ray Eaton, Trustee

Nicholas Hoffman, Trustee

Victor Keegan, Trustee

Bill Siers, Trustee