

**RUTLAND TOWNSHIP
DECEMBER 13, 2005
REGULAR BOARD MEETING**

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The Rutland Township Board held its regular monthly meeting at the Town Hall. Supervisor Bulmahn called the meeting to order at 7:00 p.m., this was followed by the pledge to the flag. Roll call showed the following members present: Supervisor Bulmahn, Clerk Carlsen, Trustees Tessendorf, Stelford, Schuldt and Brown. Also present, Road Commissioner Jay Schultz, and Assessor Gary Fritz.

MINUTES

There were no questions or comments regarding the minutes so a motion was made by Trustee Brown and seconded by Trustee Tessendorf to adopt the minutes of November 8, 2005. Vote: voice vote.

2005-12-01 Motion carried unanimously

FINANCIAL REPORTS

There were no questions regarding the financial reports given to the Board at the November Board meeting. A motion was made by Trustee Tessendorf and seconded by Trustee Schuldt to adopt the financial reports for the seven months ending October 31, 2005. Vote: voice vote

2005-12-02 Motion carries unanimously

The financial reports for the eight months ending November 30, 2005 were submitted to the Board in their notebooks to study prior to the January meeting.

GARY FRITZ, ASSESSOR FINAL REPORT

Assessor Fritz then gave his final report prior to the end of his contract with the township. He thanked Pat Reser and Al Roberts for their assistance and hard work over the past year. He also stated that assessments will appear in the Courier News newspaper on December 16th and if residents have questions or concerns they may call his office. Residents will also receive assessment notices in the mail and then have 30 days to respond to them. Property assessment information is also available on the Township website for anyone if they're interested. Resident Mack Titus then complimented Assessor Fritz on the fine job he's done this year. Supervisor Bulmahn concurred with Mr. Titus and asked if the Assessor felt that he was reconciled as far as the township is concerned? Assessor Fritz replied that he was very close to being there. Trustee Schuldt also

thanked the Assessor for his efforts and wished him continues success.

BILLS AND SALARIES

Discussion followed regarding a supplemental claim of \$330.00 in addition to the regular group of town bills totaling \$6,732.79 and salaries of \$13,221.58 with total claims of \$20,284.37 for the town bills. **A motion was made by Trustee Brown and seconded by Trustee Tessendorf to adopt and approve the claims for the town fund for the month of November, 2005 in the amount of \$20,284.37.** Vote: Roll call vote.

2005-12-03

Brown	yes	
Schuldt	yes	
Stelford	yes	
Tessendorf	yes	
Bulmahn	yes	Motion carried unanimously

The Road District bills were then discussed. Supervisor Bulmahn explained that additional bills had come in following the closing for the month. He felt that they should be included as supplementary bills for the month and they total \$449.38. Prepaid bills totaled \$148.08, regular bills are \$58,929.70, which total \$59,077.78. Salaries total 6,455.00 making the total Road District bills for November, including the \$449.38, \$65,982.16. **A motion was made by Trustee Brown and seconded by Trustee Schuldt to approve and adopt the November, 2005 Road District bills in the amount of \$65,982.16.** Vote: Roll call vote.

2005-12-04

Stelford	yes	
Tessendorf	yes	
Brown	yes	
Schuldt	yes	
Bulmahn	yes	Motion carried unanimously

TAX LEVY ORDINANCES

Both the Tax Levy Ordinance and the Tax Levy summary for the Road District and the Township were presented to the Board at last months Board meeting. The first Levy under consideration was for the Township. Keeping in mind that this is not a budget meeting, the Supervisor then gave a brief explanation of the levied amounts for the township. He noted that we are limited to a 3.3% increase in the Levy this year. The projected cash balance at 3/31/06, our fiscal year end, will be around \$230,000, which it is felt

will be sufficient to meet the needs of the Township. The Tax Levy amount for the Town Fund is \$223,000.00 and Tax Levy for the General Assistance Fund is \$4,100.00. The total Tax Levy for 2005 for both funds is \$227,100.00. Trustee Schuldt questioned what would happen if we had a large claim for the general assistance fund? Supervisor Bulmahn explained that there is insurance for any claim over \$25,000. There is also \$26,000 in a restricted account to cover any deductible we might have on a large claim. We also have a CD of \$83,000, which is the Town Fund General Assistance Fund back up if needed. **A motion was made by Trustee Tessendorf and seconded by Trustee Stelford to adopt the 2005 Tax Levy and the Tax Levy Ordinance for the Town Fund in the amount of \$227,100.00.** Vote: Roll call vote. 2005-12-05

Brown	yes	
Schuldt	yes	
Bulmahn	yes	
Stelford	yes	
Tessendorf	yes	Motion carried unanimously

The Road District Tax Levy and Ordinance was then discussed. The Road District is comprised of three different funds, the Permanent Road Fund, the General Road Fund and the Equipment Fund. The total Levy being proposed for the Road District for 2005 is \$392,500.00. This total is comprised of \$275,000.00 for the Permanent Road Fund, \$20,000.00 for the General Road Fund and \$97,500.00 for the Equipment Fund. The Road Commissioner has arrived at these amounts based upon his needs for the Road District for the year. This results in a reduction in the General Road Fund, an increase in the Equipment Fund and some decrease in the Permanent Road Fund. The overall result is that though there is a 3.3% increase in the Levy the impact on taxpayers will be a significant decline, possibly 10%, for every household. Further discussion ensued regarding explanations for the amounts chosen for the Road District Levy. Trustee Schuldt questioned if there would be any major road expenses upcoming other than Binnie Road? Commissioner Schultz answered that he would have a better idea come spring when everything thaws out and we see how much damage has occurred over the winter. **A motion was made by Trustee Brown and seconded by Trustee Tessendorf to adopt the Tax Levy and Ordinance for the Road District for 2005 in the amount of \$392,500.00.** Vote: Roll call vote. 2005-12-06

Tessendorf	yes	
Stelford	yes	
Brown	yes	
Schuldt	yes	
Bulmahn	yes	Motion carried unanimously

OTHER BUSINESS

The Clerk then presented the calendar of board meetings for 2006 to the Board. She noted that the annual meeting and the regular board meeting were being held on the same evening, April 11, 2006. The Board meeting would be at 5:45 p.m. and the annual meeting at 7:00 p.m. The schedule will be submitted to the newspapers upon approval. There were no objections to the schedule. **A motion was made by Trustee Brown and seconded by Trustee Tessendorf to approve the meeting schedule for 2006 including the annual meeting and the board meeting of April 11, 2006.** Vote: Voice vote
 2005-12-07 Motion carried unanimously

The tabled motion of last month was then discussed. The Supervisor explained that the motion up for discussion was to have a contract with Gary Fritz to handle any complaints on the 2005 filings. There was comment from the floor about whether this was legal or not. The point of this was that this was being presented to the Board for their questions or comments and then if they wanted to move forward legal would have been consulted. The attorney advised us that it is legal to do this providing the Assessor agrees, which she doesn't. **A motion was made by Trustee Tessendorf and seconded by Trustee Schuldt to remove the tabled motion from last month as described from consideration.** Vote: Voice vote
 2005-12-08 Motion carried unanimously

REPORTS BY OFFICIALS

The Clerk reminded the Trustees to sign all necessary documents before leaving. Commissioner Schultz stated that there have been problems with the trucks but they're being fixed. He also explained that he would need an end loader by next year as the one he has is in bad shape. He has plenty of help for plowing snow five part timers, one full time man and himself. He is looking for a used loader from Payline-West and hopes that the one we have makes it through the year. The Sheriffs Deputy noted that snowmobilers are out but not allowed on private property. He urged people to be careful

when having fun. Conservation Officers are handling any snowmobile violators.

Jan Siers, the new Assessor, requested time on the agenda with regard to her taking office. She asked, with the Boards approval, to meet with outgoing Assessor Fritz regarding office alarms, keys, passwords, security codes etc. Supervisor Bulmahn stated that he had no problem with them getting together. She will work with the Clerk in getting the locks changed. Discussion continued regarding the payroll cut off days with Mrs. Siers requesting direct deposit for her payroll people. She will also be submitting her budget next month.

There being no further business, **a motion was made by Trustee Schuldt and seconded by Trustee Tessendorf to adjourn the meeting at 8:05 p.m.** Vote: Voice vote, motion carried.

Respectfully Submitted,

Charleen Carlsen, Rutland Township Clerk

Fred Bulmahn, Supervisor

Ron Tessendorf, Trustee

Roscoe Stelford, Trustee

Steve Schuldt, Trustee

Robin Brown, Trustee