

RUTLAND TOWNSHIP
JUNE 14, 2005
REGULAR BOARD MEETING

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The Rutland Township Board held its regular monthly meeting in the town hall. Supervisor Bulmahn called the meeting to order at 7:30 p.m., this was followed by the pledge to the flag and Al Roberts reciting a prayer. Roll call showed the following board members present: Supervisor Bulmahn, Clerk Carlsen, Trustees Tessendorf, Brown, Schuldt and Stelford. Also present, Assessor Fritz, and Road Commissioner Schultz.

ANNOUNCEMENTS

The Supervisor explained that some zoning matters had come in within the last two weeks and would be put over on the table for public inspection. The township has also received a report from the Northeast Illinois Planning Commission pertaining to the Village of Gilberts Wastewater Treatment Facilities Plan, which will also be put on the table. Supervisor Bulmahn then welcomed the new Board and also Ron Tessendorf as a returning Trustee. He stated that ring binders would soon be available for the Trustees containing materials for upcoming meetings and will be available for the Trustees for earlier inspection prior to the meetings. Anything needing earlier inspection will be faxed or e-mailed to the Trustees. The Supervisor also announced that Kane County has officially given two more precincts to the Township, one in Sun City and one in Gilberts. In addition there will also be a new precinct in Dundee Township making things easier for the voters in these communities.

The Supervisor then asked that the agenda be revised so that the Assessor could next give the board an update on any changes in his office with regard to a time table for the 05 assessments, and how his employees are doing etc. Assessor Fritz explained that the new software is working well and that post cards are being sent out to residents who have been reassessed. By explaining what's happening he's hoping to avoid misunderstandings when taxes arrive. He also stated that his employees are working hard at getting things done efficiently as well as getting things caught up. Chuck Swanson then asked if the developers now working on former farmland had been reassessed? Assessor

Fritz explained that they would be as soon as he receives the proper documentation from the new property owners. Jeannie Bulmahn then thanked Assessor Fritz for his recent presentation to the Sun City residents. The Supervisor also endorsed the information being sent out by the Assessor to the residents and thanked him for coming.

MINUTES

There were no corrections to the minutes.

A motion was made by Trustee Tessendorf and seconded by Trustee Brown to approve the minutes of the Regular Board Meeting of May 10, 2005, the Township Budget Meeting of May 10, 2005, and the Road District Budget Meeting of May 10, 2005. Vote: Voice Vote

2005-06-01

Motion carried unanimously

FINANCIAL REPORTS

Discussion followed regarding Town and Road Balance sheets, beginning with the Township. The Supervisor explained that each month the Board is to receive a comparative of the current month compared to the prior year during the same month. This will be helpful in noting any changes from year to year. It was noted that the biggest change was in last years IDOT Grant Fund of \$975,000, housed in the Township Funds, which is now down to \$100,000 and the last CD will mature this week on June 16th. The remaining \$100,000 plus interest will be transferred to the Road District to use for the paving now being done. During the next several months the waivers will need to be pulled together, along with the bills, contracts, and engineering costs for review by the road district and the town.

Under liabilities, are accounts payable for \$99,175 that will tie into the bills to be reviewed later in the meeting. These are the current bills for the month. The Board was given two reports, one a profit and loss report with the previous years comparison ending May 31, 2004 and the other a comparison of this years costs for the same period ending 2005 to the budget.

The Road District budget also has a profit and loss statement and contains three agencies within it. They are: the Permanent Road Fund which contains all the direct and indirect road costs of paving, grading, re-finishing as well as the equipment and anything connected with the primary operations of the road district. Then there is the

Road and Bridge Fund, which pay the overhead coats of insurance, legal, audit and utilities and all other expenses that are not covered by the permanent road fund. Thirdly is the Equipment Fund dedicated strictly to buying new or used equipment. The monies for all three of these funds are funded by property taxes and the culvert fee income goes to the equipment fund. There is also a comparison from last year to this year for the road district budget. We've already collected our first installment on the property taxes in May, which is a month earlier than usual. \$26,452 has been spent for improvements under IDOT. Trustee Schuldt asked who is responsible for the township buildings? The primary expenses are funded by the town with some of the maintenance for the road district garage being the responsibility of the road district. The Supervisor suggested that the reports be approved at the next meeting so that the Trustees have time to look them over during the month and vote on them at next months meeting. The Board agreed to have the financial statements available the weekend prior to the board meetings. Discussion followed on the May bills for the town and road with some attention given to Smith Engineering. The total invoices being presented to the board from the road district are: \$36,237.32 for vendors and \$1,587.50 for salaries, which were light, with the total being \$37,824.82.

The township total vendor bills for May were \$7,472.58 with \$11,507.75 for salaries making a total of \$18,980.23. Included in the vendor bills was a new copier for the assessor's office. Supervisor Bulmahn explained that the township has been waiting for two years for the remaining documents on the new road district garage expansion project. He also explained that the assessor's office salaries have been high due to upfront work to correct a lot of problems and get to the bottom of the data. The assessor has hired some high-powered help with one being the Batavia Township assessor Tammy Kavanaugh. Her work is starting to cut back so salary expense should begin to ease off from now on. We are still within budget for that office in spite of the large amount of growth within the township.

A motion was made by Trustee Brown and seconded by Trustee Tessendorf to approve the township bills for May 2005 as presented. Vote: Roll call vote.

2005-06-02	Tessendorf	yes
	Brown	yes
	Schuldt	yes
	Stelford	yes

Bulmahn yes Motion carried unanimously

A motion was made by Trustee Tessendorf and seconded by Trustee Stelford to approve the road district bills for \$37,824.82 for May 2005 as presented. Vote: Roll call vote.

2005-06-03

Tessendorf	yes
Stelford	yes
Brown	yes
Schuldt	yes
Bulmahn	yes Motion carried unanimously

A brief explanation of the annual Prevailing Wage Ordinance was given by Supervisor Bulmahn.

A motion was made by Trustee Tessendorf and seconded by Trustee Brown to approve the Prevailing Wage Ordinance RU2005-18 for the township. Vote: Roll call vote.

2005-06-04

Brown	yes
Schuldt	yes
Tessendorf	yes
Stelford	yes
Bulmahn	yes Motion carried unanimously

A motion was made by Trustee Brown and seconded by Trustee Schuldt to approve the Prevailing Wage Ordinance RU2005-19 for the road district. Vote: Roll call vote.

2005-06-05

Tessendorf	yes
Stelford	yes
Brown	yes
Schuldt	yes
Bulmahn	yes Motion carried unanimously

Discussion followed regarding the Resolution Establishing a Capitalization Policy for Rutland Township and the Rutland Road District. The supervisor stated that we should determine our capitalization policy. TOI (Townships of Illinois) has given its recommendations regarding the standard format for the resolution. Most equipment would be depreciated over 7 years with roads being 10 years. Road Commissioner Schultz stated that he thought that new trucks with a 7-year depreciation would be ok with maintenance. He also suggested that some heavy equipment

should be in another category for capitalization due to wear and tear. Supervisor Bulmahn suggested that Road Commissioner Schultz think about what changes he's like to see and let him know before the next meeting. **A motion was made by Trustee Tessendorf and seconded by Trustee Stelford to table the resolution till the July meeting.**

Trustee Tessendorf then asked about changing the times of the meetings to 7:00 p.m. Clerk Carlsen agreed to check whether a resolution is necessary for changing the time of the meetings. The decision to change the times was tabled by Supervisor Bulmahn till the July meeting.

REPORTS BY OFFICIALS

Supervisor Bulmahn then informed everyone that the Kane County board voted today to split 2 precincts in Rutland Township and one in Dundee Township. He asked the Clerk to explain the details as he'd urged her to contact County Clerk Jack Cunningham to remind him of the urgent need for the additional precincts.

Clerk Carlsen explained that she'd contacted our County Board Representative, Bob Kudlicki, and with his support the Board passed the vote for the new precincts. As yet no polling places have been determined but the Clerk will check with the county periodically for any decisions. Supervisor Bulmahn then explained that Sun City presently had 2 precincts and were long overdue for another with the other new precinct going to Gilberts also badly needed.

Road District Commissioner Schultz then gave the Board his report, which contained a list of man-hours for the month of May. He explained that he does the entire road grading, and all the man-hours for all other road district duties will be kept track of for the year so that everyone knows where the money is going. The Board will receive a new list of man-hours every month. Curran will be finished paving tomorrow, but his meeting with Smith Engineering was not prolific. Curran will do shoulder work on rain days when they can't pave. The Commissioner explained that if a homeowner chooses to have black dirt as opposed to stone on the shoulders of the road they would have to get the dirt themselves. The township does not recommend using dirt however as grade 8 stone supports the road far better and helps prevent the road breaking up. Binnie Road was then discussed regarding its flooding. It has been determined by

Civil engineering that a pond on the south side to the road is 1 ft. higher than the all the others. Civil Engineering will contact the county to try and get some legal action to lower the pond, which will help some of the problem. Civil engineering is also suggesting raising the road in that area 1 ft. with black top and taper out 150 ft. to the east and 150 ft. to the west with a culvert on the low area. Square Barn Road has quite a few potholes and will be ground out and repaired. Square Barn and Huntley Black Top are scheduled for repaving by the County but Commissioner Schultz does not know when. Harper Drive will be repaved and is included with the bid for Square Barn Rd. McCornack Rd. will be closed from June 27th to August 1st for bridge repair. The cost of the bridge is \$124,000 with the township portion being 20% of that.

PUBLIC COMMENTS

Questions from the audience included concerns about paving of old roads, weeds being cut at intersections, if McCornack Rd. will be repaved, it won't be, only roads in subdivisions will be allowed to use dirt on their shoulders, no main roads, the striping of Freeman Rd. which the Supervisor will check the contract to see if it's included.

Mrs. Barbara Auwerda - thanked Supervisor Bulmahn for having weeds and grass on property next to her cut.

Al Roberts - asked about Clem Schultz's unemployment claim and was told that the unemployment ruled in his behalf. The township is protesting and has sent the paperwork to Attorney Roeser.

Jan Siers - questioned the copier cost for the assessor's office, \$4,800, and assessor's salaries, \$4,863 she also requested posting a notice for an ice cream social and was told it was ok. Mack Titus asked if a report is available to spot assessments in the future, and was told there is.

A motion was made by Trustee Schuldt and seconded by Trustee Tessendorf to adjourn the meeting at 9:25 p.m. Vote: Voice vote, motion carried.

Respectfully Submitted,

Charleen Carlsen, Rutland Township Clerk

Fred Bulmahn, Supervisor

Ron Tessendorf, Trustee

Robin Brown, Trustee

Steve Schuldt, Trustee

Roscoe Stelford, Trustee