

**RUTLAND TOWNSHIP
NOVEMBER 8, 2005
REGULAR BOARD MEETING**

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The Rutland Township Board held its regular monthly meeting in the town hall. Supervisor Bulmahn called the meeting to order at 7:00 pm and then followed by the pledge to the flag. Roll call showed the following members present: Supervisor Bulmahn, Clerk Carlsen, Trustees Tessendorf, Stelford, Schuldt and Brown. Also present were Assessor Fritz and Road Commissioner Schultz.

MINUTES

There being no additions or corrections to the minutes, **a motion was made by Trustee Brown and seconded by Trustee Tessendorf to approve the minutes of October 11, 2005 as presented.** Vote: Voice vote. 2005-11-01 Motion carried unanimously.

FINANCIAL REPORTS

The financial reports for the six months ending September 30, 2005 were distributed last month. Supervisor Bulmahn then asked if there were any questions regarding those reports. There being none, **a motion was made by Trustee Tessendorf and seconded by Trustee Brown to adopt the financial reports for the six months ending September 30, 2005.** Vote: Voice vote. 2005-11-02 Motion carried unanimously.

SUPERVISOR'S ANNOUNCEMENTS

The Supervisor then went over the agenda for the meeting and explained that there was a lot of business to take care of tonight and that he wanted to keep things moving. He then asked Commissioner Schultz if the culvert ordinance was ready as yet? The Commissioner replied that it wasn't as he was still working on it with Attorney Roeser. The next two resolutions, one to appropriate funds for Gary Fritz's contract and the resolution to appropriate funds for the FYE 3/31/06 will be consolidated into one resolution. The NIMS resolution will follow and needs to be adopted for the Federal Emergency Management Systems effective 10/01/05. The Supervisor also requested that the assessors report be moved up to the next agenda item. **A motion was then made by Trustee Brown and seconded by Trustee Tessendorf to adopt the amended agenda as requested.** Vote: Voice vote. 2005-11-03 Motion carried unanimously.

Assessor Fritz then reported that all the assessment books had been turned into the county. He updated the Board on the years end stating that in 2004 there were 6,171 parcels in Rutland Township and this year, 2005, there are 7,206. There were approximately 6,512 changes to properties and the existing database. He stated that the staff has worked very hard to finish this long process and is glad it's finished. Now he will wait and see what happens at the county level. Trustee Tessendorf thanked the Assessor for all his efforts and his staff as well. Assessor Fritz was asked what the preliminary assessed evaluations were for 2004 and 2005. They were \$328,638,973 for 2004 and \$431,232,034 for 2005. Resident Mack Titus asked whether there are any management tools put in place for the new assessor? The assessor stated that every new property has been photographed and entered onto the system along with any upgrades. The old construction table has been thrown out and a new one's been entered. Another resident asked if Assessor Fritz would be handling any protests should they arise? The Supervisor replied that he would be covering that subject later in the meeting and also thanked the assessor for his hard work.

The financial reports as of 10-31-05 had been distributed to the Board in their notebooks and the Supervisor asked if there were any questions regarding these reports. There were none so the meeting continued.

BILLS AND SALARIES

The Township bills for the month of October were then discussed. Supervisor Bulmahn explained that the prepaid bills totaled \$305.73, \$4,415.41 for the open bills, and salaries of \$17,180.08 with total claims being \$21,801.22. The township made its annual contribution to the Northern Illinois Food Bank of \$250.00 for their holiday meal program. This comes out of the general assistance fund. The Supervisor explained that the reason the payroll was so high was because there were three payrolls in October. There being no questions the Road District bills for October were then presented. There were prepaid bills of \$372.08, open bills of \$13,023.07, and gross salaries of \$7,354.00 with total claims of \$20,749.15. Total salaries for the year to date have been included for both the Town and Road District for the Boards information prior to the upcoming year-end. Commenting on a couple of items on the open bills list Supervisor Bulmahn explained that a crane had been purchased for the new truck totaling \$2,396.14 and \$2,490.00 to Chicago Testing Lab for the borings on Binnie

Rd. There were also repairs to the front-end loader of \$2,396.14. These were primarily the unusual Road expenses for the month. Trustee Brown questioned if the \$1,000.00 payment to Shearer & Agrella was the final bill to these attorneys? The Supervisor explained that this was the proposed settlement of the legal fees in the amount of \$2,100.00 that has been tentatively agreed upon by Township Attorney Roeser and Shearer & Agrella. Trustee Brown then questioned who was financially responsible for the Chicago Testing Lab bill the Township or the County? Road Commissioner Schultz explained that Binnie Rd. is a township road and the county has no authority in this matter. He also explained that he had spoken to both Attorney Roeser and the county and they agreed that it was strictly the townships responsibility. There being no further questions. **A motion was made by Trustee Brown and seconded by Trustee Stelford to approve the October Bills for both the Township and the Road District.** Vote: Roll call vote. 2001-11-04

Tessendorf	yes
Stelford	yes
Brown	yes
Schuldt	yes
Bulmahn	yes

ORDINANCES

The first ordinance discussed was the Tax Levy Ordinance for both the Township and Road District. These ordinances are for the Board members information this month and are to be acted upon at the December meeting. The purpose is to get a preliminary look at the budget and needs of the Township for the year before the Levy is set. Trustee Brown asked why we shouldn't go for the maximum level? Supervisor Bulmahn stated that in the past we've elected to determine the levy based on our needs rather than just going for the maximum tax. His recommendation is that they continue that same policy. The revenues, expenses, and current budget for the year ending March 31, 2006, and preliminary needs for the year ending March 31, 2007, for the Town Fund Levy were then discussed. The bottom line shows a deficit as the reserves have been intentionally depleted. This was done in order to utilize some of the accumulated savings over past years. The Supervisor suggests showing a deficit for both F/Y's. The revenues for property tax levies for the Town Fund and General Assistance Fund assumes a 3.73% increase in

the gross levy. This means that if we have, for example, a 15% increase in our base that will ultimately mean roughly a 12% reduction in the tax rate. We did a Truth in Taxation Hearing for both the Town and Road last year due to a substantial need in the Assessors Budget. Questions regarding line items were asked by Trustee Brown and answered by the Supervisor and Assessor Fritz. There is a budget increase of over 20% so we're hoping that we'll be adequately funded. All things taken into consideration the Town Fund will wind up with a deficit of (\$34,950.00).

The Road District Levy Ordinance was then discussed with the proposed Levy request being \$392,500.00. This is made up of the permanent road fund of \$275,000.00, the road and bridge fund of \$20,000.00 and the equipment fund of \$97,500.00. The major change, compared to last year, is in the road and bridge fund and the equipment fund. Many overhead expenses have been shifted to the road and bridge fund. We retain only 60% of the road and bridge revenue after the municipal distributions. Income sources come from property taxes, culvert fees, and other income from interest etc. Major expenses are in salaries, and equipment purchases. Commissioner Schultz noted that Ridgefield Subdivision had been added to the plowing schedule starting this year. He's also made allowance for overtime plowing for the entire township in his salary expenses. Ridgefield is being annexed to the Village of Huntley so we won't be otherwise maintaining their roads. There is a 5.6% increase in revenue over the prior year and a 4.9% increase in expenses. The Board will consider these Levy's and vote on them in December.

There being no further discussion, the Consolidated Resolution to Provide Funding for services to Gary Fritz (F/Y 3-31-06) to cover the activities listed was then presented. The intent of this ordinance is to provide funding for the services that will likely be necessary to defend the assessments. If there were any complaints at the Board of Review, the logical person to handle them would be Gary Fritz- the current Assessor. The hearings are likely to be scheduled after January 1, 2006. The Supervisor then read the Resolution for those present. The 3-31-06 budget would be amended to reflect any changes. Trustee Brown questioned how this Ordinance would effect the newly elected Assessor's position when she takes office? The Supervisor replied that since the assessments are for 2005 they should not affect her job, since she would be handling

the 2006 assessments. Jan Siers, the incoming Assessor as of January 1, 2006, then spoke from the audience and stated that the Township cannot do this and she doesn't want Gary Fritz to handle these duties when she takes office. She also questioned the legality of the Ordinance and asked if we had consulted the Township Attorney on this issue? A resident inquired if we had consulted with the State's Attorney for permission to pass this resolution? Supervisor Bulmahn replied that this is a preliminary draft for Board discussion only. If the Board wants to proceed following this discussion the ordinance will then be presented to Attorney Roeser prior to Board action in December. Mrs. Siers then stated that as the Assessor she would decide who would handle any assessment complaints. **A motion was made by Trustee Brown and seconded by Trustee Stelford to table this ordinance till the December meeting in order to consult with Attorney Roeser.** Vote: Voice vote. 2005-11-05 Motion carried unanimously.

The National Incident Management Systems (NIMS) Ordinance was the last ordinance on the agenda. **A motion was made by Trustee Brown and seconded by Trustee Tessendorf to adopt the NIMS concept of emergency planning and unified command effective October 1, 2005.** Vote: Roll call vote. 2005-11-05

Brown	yes
Schuldt	yes
Bulmahn	yes
Stelford	yes
Tessendorf	yes

OTHER BUSINESS

Trustee Schuldt inquired if we had received anything as yet regarding a marquee sign for the front of the Township? The Supervisor replied that he hadn't and Trustee Schuldt said that he would again contact the company he'd spoken with.

REPORTS BY OFFICIALS

Clerk Carlsen reported that there were directories available on the table by the door for all the newly elected Kane County officials as well as the various Township officials. She also added that the Rutland Township Historical Society would be meeting here at the Township Hall on Tuesday November 15th at 7:00 p.m. She invited anyone interested to attend. Shirley McMillan will be giving a presentation on the history of Gilberts at the meeting. Everyone was also invited to the Village of Gilberts Tree Lighting on Friday December 2nd 6:30 p.m. at Waitcus Park.

Road Commissioner Schultz reported that a used tractor was needed for grass cutting. He stated that Payline West has a used one with 230 hours on it and will give a full factory warranty; it's a Ford 2005 diesel 4WD. The asking price is \$19,900.00 and since it's under \$20,000.00 the public bidding process is not necessary. He'd like to buy it and has enough money in his budget to get it. He wanted to keep the Board informed and will likely buy it this month. He also informed the Board that are four men available for this winters snow plowing, including him, and all are experienced. There being no further business **a motion was made by Trustee Brown and seconded by Trustee Tessendorf to adjourn the meeting at 8:25 p.m.** Vote: Voice vote, all ayes, motion carried. 2005-11-06

Respectfully Submitted,

Charleen Carlsen, Township Clerk

Fred Bulmahn, Supervisor

Ron Tessendorf, Trustee

Roscoe Stelford, Trustee

Robin Brown, Trustee

Steve Schuldt, Trustee