

**RUTLAND TOWNSHIP BOARD MEETING  
MINUTES OF  
SEPTEMBER 13, 2016**

Page 133

The Rutland Township Board held its regular monthly meeting in the Township Hall. The Supervisor called the meeting to order at 7:00 pm and then asked Trustee Eaton to lead us in the Pledge to the Flag. Roll call showed the following members present: Supervisor Sanders, Clerk Carlsen, Trustees Schuldt, Bulmahn, Payson, and Eaton. Also present was Road Commissioner Schultz.

**MOTION TO AMEND OR APPROVE THE AGENDA**

Trustee Bulmahn asked to hear about the meeting Supervisor Sanders had with BMO Harris Bank since he was unable to attend. The Supervisor said that she was going to report on it during her announcements listed on the Agenda. **A motion was then made by Trustee Payson and seconded by Trustee Eaton to approve the Agenda as presented.** Vote: Voice vote, all ayes. 2016-09-01 Motion carried.

**APPROVE MINUTES OF REGULAR MEETING OF AUGUST 9, 2016**

There were no changes or corrections to the minutes so, **a motion was made by Trustee Payson and seconded by Trustee Bulmahn to approve the minutes of August 9, 2016 as presented.** Vote: Voice vote, all ayes. 2016-09-02 Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**SUPERVISOR'S ANNOUNCEMENTS**

Supervisor Sanders reported that the license has been renewed for Buena Vista Cemetery, that we have a new recycling brochure and there are now fees involved for certain recyclables. The Supervisor stated that she had renewed our CD at a 1% interest rate. She was told at BMO Harris Bank that this rate wouldn't last long so she took care of it.

**APPROVAL OF FINANCIALS FOR TOWN AND ROAD FOR 4 MONTHS ENDING JULY 31, 2016**

There being no discussion on the Town financials, **a motion was made by Trustee Bulmahn and seconded by Trustee Payson to approve the Township Financials for the 4 months ending July 31, 2016.** Vote: Roll call vote, Bulmahn yes, Payson yes, Sanders yes, Schuldt yes, Eaton yes, 2016-09-03 motion carried.

**A motion was then made by Trustee Bulmahn and seconded by Trustee Payson to approve the Road District Financial reports for the 4 months ending July 31, 2016.** Vote: Roll call vote, Bulmahn yes, Payson yes, Sanders yes, Eaton yes, Schuldt yes, 2016-09-04 motion carried.

**PRESENTATION OF FINANCIALS FOR THE TOWN AND ROAD FOR THE 5 MONTHS ENDING AUGUST 31, 2016**

Trustee Bulmahn discussed the amounts in the payables not agreeing with the Balance sheet and asked that they be corrected for next month. The Supervisor explained the difference was for a check to Bonnie Wilcox for her medical. There were no questions on the Road District Financials for the month ending August 31, 2016.

**REVIEW AND AUTHORIZATION OF PAYMENT FOR AUGUST 2016 TOWN AND ROAD DISTRICT BILLS**

Discussion followed on the Town bills with Trustee Bulmahn asking for more detail on the Cirone Computer Consulting bill for \$5,660 in the Assessors bills. The Clerk then pulled last years bill from Cirone which was billed the same way as this year. The Board then agreed to withhold payment of the bill till more detail is provided. **A motion was made by Trustee Bulmahn and seconded by Trustee Payson to pay the Town bills for the month of August 2016 in the amounts of \$15,008.83 for salaries, invoices of \$4,793.60, Auto pays of \$1,513.50, QuickBooks charges of \$226.25, Employee insurance reimbursement of \$1,000.00, and General Assistance of \$245.00 for a total of \$22,787.18.** Vote: Roll call vote, Bulmahn yes, Payson yes, Eaton yes, Sanders no, Schuldt yes. 2016-09-05 Motion carried.

The Road bills were next on the agenda and a motion was made by **Trustee Payson and seconded by Trustee Eaton to pay the Road District bills in the amounts of Gross salaries of \$15,234.69, invoices of \$13,695.68, Auto pays of \$546.39 QuickBooks charges of \$111.25, Employee Insurance reimbursements of \$3,000.00 for Total Expenses of \$32,588.01.** Vote: Roll call vote. Payson yes, Eaton yes, Sanders yes, Bulmahn yes, Schuldt yes. 2016-09-06 Motion carried.

**NEW BUSINESS - APPROVE SECURITY SYSTEM UPGRADES**

A brief discussion followed on alarm system problems with the Road Commissioner suggesting that we may need a new panel. The Supervisor noted that these problems have been consistent of late and it was determined that the alarm company should come and check out the system.

**VOTE ON INTERNAL CONTROLS RECOMMENDED BY THE AUDITORS**

**A motion was then made by Trustee Schuldt and seconded by Trustee Bulmahn to move forward with the Internal Controls recommended by the Auditors.** Vote: Roll call vote. Schuldt yes, Bulmahn yes, Sanders no, Payson yes, Eaton yes. 2016-09-07 Motion carried.

Trustee Schuldt asked the Supervisor if she had talked with our attorney about paying Prevailing Wage to office cleaners and landscapers. The Supervisor said she would do so.

**OLD BUSINESS- APPROVE COMPENSATION FOR TOWNSHIP OFFICIALS FOR 4 YEARS BEGINNING MAY 17, 2017**

A lengthy discussion followed on compensation with the Supervisor suggesting \$30,000 a year for the Supervisor position a \$250.00 increase per year for the Clerk, and an increase for the Assessor

over the now \$44,000 plus salary. The Road Commissioner feels the salary for his position should be paid based on knowledge and experience. Trustee Schuldt asked the Road Commissioner to provide a map of all the roads in Rutland Township in order for the Board to determine compensation for the position. He said he would look into it. It was determined that the Board will look at Margaret's paperwork next month, further discuss the compensation, and vote on it in November.

**REPORT BY OFFICIALS**

The Clerk reported on the letter received from the County regarding the last day for Regular Voter Registration which is Tuesday October 11, 2016. Grace period Registration begins Oct. 12, 2016 and can be done during early voting and on election day at every polling place. Grace period voter registration ends on November 8, 2016. Two forms of ID are required for registration which shows current address. The Clerk also read from the "Candidates Packet" prepared from the State of IL Candidates Handbook and copied for anyone wishing to run for Township positions.

**ADJOURNMENT**

**A motion was then made by Trustee Schuldt and seconded by Trustee Bulmahn to adjourn the Board Meeting of September 13, 2016 at 8:47 pm. Vote: Voice vote, all ayes. 2016-09-08 Motion carried.**

Respectfully Submitted,

---

Charleen Carlsen, Rutland Township Clerk

---

Margaret Sanders, Township Supervisor      Steve Schuldt, Trustee

---

John Payson, Trustee                              Fred Bulmahn, Trustee

---

Ray Eaton, Trustee