

RUTLAND TOWNSHIP BOARD MEETING

February 11, 2020

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7:00 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Eaton, Hoffman, Keegan and Siers, Clerk Rendl. Also attending the meeting, Highway Commissioner Schultz and Assessor Fritz.

Supervisor Sanders introduced Mark Schuster (Bazos, Freeman, Schuster, and Pope) newly appointed legal counsel for Rutland Township. Mr. Schuster gave a brief review of his resume and experience.

AGENDA

Motion to approve the February 11, 2020 agenda made by Trustee Eaton, second by Trustee Hoffman.

Vote: Voice vote. All Ayes.

Motion carried. 2020-02-01.

MINUTES

Motion to approve the January 14, 2020 Regular Board Meeting Minutes as presented, made by Trustee Hoffman, second by Trustee Eaton.

Vote: Voice vote. All Ayes.

Motion carried. 2020-02-02.

PUBLIC COMMENT. None.

One resident in attendance.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders reminded the Board of the TOI Meeting being held in Rockford on March 21st.

APPROVAL OF FINANCIAL REPORTS

TOWNSHIP FINANCIAL REPORTS

Motion to approve the Township financial reports for the nine months ending December 31, 2019 as presented, made by Trustee Eaton, second by Trustee Siers.

Vote: Roll call vote.

Eaton	yes	Siers	yes
Hoffman	yes	Sanders	yes
Keegan	yes		

Motion carried. 2020-02-03.

ROAD DISTRICT FINANCIAL REPORTS

Motion made by Trustee Hoffman, second by Trustee Eaton, to approve the Road District financial reports for the nine months ending December 31, 2019.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
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Keegan	yes	Sanders	yes
Siers	yes		

Motion carried. 2020-02-04.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 10 months ending January 31, 2020 were included in the Trustee materials for review and questions. Discussion took place regarding the information shown/missing on the Township check register. Explanation given by Supervisor Sanders.

REVIEW OF JANUARY BILLS

TOWNSHIP

Motion made by Trustee Siers, second by Trustee Eaton, to approve payment of the Township bills for the month of January 2020, **in the total amount of \$28,969.34.**

Vote: Roll call vote.

Siers	yes	Eaton	yes
Hoffman	yes	Sanders	yes
Keegan	yes		

Motion carried. 2020-02-05.

ROAD DISTRICT

Motion to approve payment of the Road District bills for the month of January 2020, **in the amount of \$34,584.66** made by Trustee Eaton, second by Trustee Hoffman.

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Keegan	yes	Siers	yes
Sanders	yes		

Motion carried. 2020-02-06.

UNFINISHED BUSINESS

WEBSITE UPDATE: Clerk Rendl updated the Board on the publication of the newly redesigned website and asked that the Board visit the site and give her any feedback they feel would be beneficial.

NEW BUSINESS:

DISCUSSION/APPROVAL to engage George Roach and Associates as Township auditor for the 2019-2020 audit. Supervisor Sanders reviewed experience with, and costs of, previous audit firms retained. Additional discussion took place regarding information shown in the engagement letter and contract expense of the audit. **Motion** made by Trustee Eaton to approve the appointment of GRA as 2019-2020 township auditor, based on the January 23, 2020 engagement letter/contract, second by Trustee Siers.

Vote: Roll call vote.

Eaton	yes	Siers	yes
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Hoffman yes Sanders yes
Keegan yes

Motion carried. 2020-02-07.

Pursuant to 5 ILCS 120/2(c)(21) ***“mandated review of executive/closed session minutes”***

Motion made by Trustee Hoffman second by Trustee Eaton to enter closed session.

Vote: Roll call vote.

Hoffman yes Eaton yes
Siers yes Sanders yes
Keegan yes

Motion carried. 2020-02-08.

EXECUTIVE SESSION

RETURN TO OPEN MEETING

Pursuant to 5 ILCS 120/2.06 (c) (d) (f) and 5 ILCS 140/7 (1)(m) ***“determination that the verbatim record of the executive/closed session meeting minutes no longer require confidential treatment, have been approved as presented and can be released for public inspection”*** Motion made by Trustee Eaton, second by Trustee Hoffman, to approve the following written closed session minutes as presented and release them for public inspection.

March 13, 2018	May 8, 2018	August 14, 2018
August 13, 2019	September 10, 2019	

Vote: Roll call vote.

Eaton yes Hoffman yes
Siers abstain Keegan yes
Sanders yes

Motion carried. 2020-02-09.

Pursuant to 5 ILCS 120/2.06 (c) ***“the following closed session meeting verbatim recordings no longer require confidential treatment and have been approved as meeting the written minute requirement applicable to open meetings”*** Motion made by Trustee Eaton, second by Supervisor Sanders, to approve the destruction of verbatim records (to be replaced by written record) for the following meeting dates:

March 13, 2018	May 8, 2018	August 14, 2018
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Vote: Roll call vote.

Eaton yes Sanders yes
Keegan yes Siers yes
Hoffman yes

Motion carried. 2020-02-10.

REPORTS BY OFFICIALS

Trustees

Trustee Siers questioned Assessor Fritz about Deputy Ross' compensation (for the month of January), and who in the Assessor's office is responsible for and approves payroll. Discussion.

Additional discussion took place regarding the Road District determination of emergency compensation.

Deputy Jamie Garland reported on the incident that took place at a residence on Powers Road regarding drug activity and a related shooting.

DOCUMENT SIGNING

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Eaton, second by Trustee Siers.

Vote: Voice vote. All Ayes.

Motion carried. **2020-02-11.**

Meeting adjourned 8:24 p.m.

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk