

**RUTLAND TOWNSHIP BOARD MEETING
MINUTES OF
MARCH 8, 2016**

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The Rutland Township Board held its regular monthly Board meeting at the Town Hall. Supervisor Sanders called the meeting to order at 7:00pm which was followed by the Pledge to the Flag. Roll call showed the following members present: Supervisor Sanders, Clerk Carlsen, Trustees Schuldt, Bulmahn, Payson and Eaton. Also present were Assessor Siers and Road Commissioner Schultz.

MOTION TO APPROVE OR AMEND THE AGENDA

Following some discussion, a motion was made by Trustee Schuldt and seconded by Trustee Bulmahn to approve the agenda as presented. Vote: Voice vote, all ayes. 2016-03-01

OPEN BUDGET HEARING FOR TOWNSHIP FUND

A motion was made by Trustee Bulmahn and seconded by Trustee Schuldt to open but recess the Town Fund Budget Hearing till the May 10th meeting due to not having the final March numbers available. Vote: Roll call vote. Bulmahn yes, Schuldt yes, Sanders no, Payson yes, Eaton yes, 2016-03-02 Motion carried.

OPEN BUDGET HEARING FOR THE ROAD DISTRICT FUND

A motion was made by Trustee Bulmahn and seconded by Trustee Schuldt to open but recess the Road District Budget Hearing till the May 10th meeting due to not having the closing numbers for March. Vote: Roll call vote. Bulmahn yes, Schuldt yes, Sanders yes, Payson yes, Eaton yes, 2016-03-03 Motion carried.

APPROVE MINUTES OF REGULAR BOARD MEETING OF FEBRUARY 9, 2016

Following some discussion and amendments to the minutes the Board agreed that the Clerk should make the changes addressed and to submit the minutes again at the March meeting for approval.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders reported that the next date for electronic recycling by the county is beginning again on April 9th and May 14th. There is also a government education meeting on May 13th in Rockford.

APPROVAL-TOWNSHIP AND ROAD DISTRICT FINANCIAL REPORTS FOR 10 MONTHS ENDING JANUARY 31, 2016

A motion was made by Trustee Eaton and seconded by Trustee Payson to approve the financial reports for the Town for the 10 months ending January 31, 2016 for the Town. Vote: Roll call vote. Eaton yes, Payson yes, Sanders yes, Bulmahn abstain, Trustee Schuldt yes 2016-03-04 Motion carried.

A motion was then made by Supervisor Sanders and seconded by Trustee Eaton to approve the Road District financial reports for the 10 months ending January 31, 2016. Vote: Roll call vote. Sanders yes, Eaton yes, Bulmahn abstain, Schuldt yes, Payson yes, 2016-03-05 Motion carried.

PRESENTATION TOWNSHIP AND ROAD DISTRICT FINANCIAL REPORTS FOR THE 11 MONTHS ENDING FEBRUARY 29, 2016

Discussion followed on transferring and reinstating funds into separate accounts for general assistance and building and grounds for the Town. **A motion was then made by Trustee Bulmahn and seconded by Trustee Eaton to set up separate bank accounts for general assistance of \$25,000 and Building and Grounds of \$7,500. Vote: Roll call vote. Bulmahn yes, Eaton yes, Sanders yes, Schuldt yes, Payson yes, 2016-03-06 Motion carried.**

There were no questions on the Road District Financial Reports for months ending February 29th.

REVIEW OF FREBRUARY BILLS-AUTHORIZE TOWNSHIP BILLS FOR PAYMENT

Discussion ensued on the bills from the Township Attorney and Sentry Alarm. Following that, **a motion was made by Trustee Bulmahn and seconded by Trustee Payson to pay Gross Salaries of \$15,376.37, Invoices of \$5,581.99, Auto payments of \$761.31 and QuickBooks charges of \$114.20 for a Total of \$21,833.87. Vote: Roll call vote, Bulmahn yes, Payson yes, Sanders yes, Schuldt yes, Eaton yes, all ayes 2016-03-07 Motion carried.**

AUTHORIZE ROAD DISTRICT BILLS FOR PAYMENT

A brief discussion followed with the Road Commissioner on salt purchases and plowing issues which was followed with **a motion made by Trustee Payson and seconded by Supervisor Sanders to approve the Road District bills of gross salaries of \$12,711.49, Invoices of \$60,533.95, Auto payments of \$828.39 and QuickBooks of \$86.20 for a total of \$74,160.03. Vote: Roll call vote, Payson yes, Sanders yes, Bulmahn yes, Schuldt yes, Eaton yes, all ayes 2016-03-08 Motion carried. Trustee Payson asked questions on some duplicate check numbers on the town and road check register. The Supervisor will correct them.**

NEW BUSINESS - APPROVE TIGHE, KRESS & ORR FOR 2015 AUDIT - REVIEW OR FULL AUDIT

The necessity to have a full audit over a review was then discussed. The Board then determined that it would be more fiscally responsible to do a Review this year since a full audit would be required next year anyway. Therefore, **a motion was made by Trustee Eaton and seconded by Trustee Bulmahn to have Tighe, Kress & Orr accountants do the 2015 audit review for the Township @ a cost of \$6,000. Vote: Roll call vote, Eaton yes, Bulmahn yes, Sanders yes, Schuldt yes, Payson yes, 2016-03-09 Motion carried.**

APPROVE ANNUAL MEETING AGENDA

Following a brief discussion, a motion was made by Trustee Payson and seconded by Trustee Schuldt to approve the Annual Meeting Agenda for April 12, 2016 @ 7:00pm and to pay the Moderator a stipend of \$50.00. Vote: Roll call vote, Payson yes, Schuldt yes, Payson yes, Sanders yes, Bulmahn yes, 2016-03-10 Motion carried.

REPORTS BY OFFICIALS – The Clerk noted her lack of knowledge regarding the Township computer and her inability to have access to information she needs. It was determined that Trustee Payson will work with the Clerk and the Supervisor following the meeting on the computer issues. Trustee Schuldt brought up the townships cameras and the ability to view the township via computer. Trustee Eaton, being a security person, offered to check out the camera placements and to see if anything needs to be changed.

ADJOURNMENT

A motion was then made by Trustee Payson and seconded by Trustee Bulmahn to adjourn the meeting at 8:50pm. Voice vote, all ayes, 2016-03-11 motion carried.

Respectfully Submitted,

Charleen Carlsen, Rutland Township Clerk

Margaret Sanders, Supervisor

Steve Schuldt, Trustee

Fred Bulmahn, Trustee

John Payson, Trustee

Ray Eaton, Trustee