Rutland Township
16N491 Powers Road, Gilberts, IL 60136
Board Meeting Minutes, January 13, 2015

The Rutland Township Board held its monthly meeting at the town hall on Tuesday, December 9, 2014. The meeting was opened at 7:05 P.M. with the Pledge of Allegiance. The Supervisor called the meeting to order and a roll call showed the following members present: Supervisor Sanders, Clerk Iverson, Trustees Schuldt, Payson, and Carlsen. Also present was Assessor Siers, and Road Commissioner Schultz.

The **Agenda was Approved** with Trustee Carlsen making the motion with a second by Trustee Schuldt. Roll Call Vote: Trustees Carlsen, Schuldt, Payson and Supervisor Sanders – ALL YES. Motion Carried. The **Minutes were Approved** after Supervisor Sanders asked that two remarks be removed from the Minutes, but the Board determined that the remarks were made. Trustee Payson made a motion to approved the minutes and Trustee Carlsen seconded. Roll Call Vote: Trustees Payson, Carlsen, Schuldt – YES, Supervisor Sanders – NO. Motion Carried.

Public Comment – None

Supervisor's Comments – None

Township and Road District Financial Reports for 8-months ending November 30, 2014. A motion was made by Trustee Payson to approve the Town Reports with a second by Trustee Carlsen. Roll Call Vote: Trustees Payson, Carlsen, Schuldt and Supervisor Sanders – ALL YES. Motion Carried. A motion was made by Trustee Payson to approve the Road Reports with a second by Trustee Carlsen. Roll Call Vote: Trustees Payson, Carlsen, Schuldt and Supervisor Sanders – ALL YES. Motion Carried. The **Presentation of the Township and Road District Financial Reports for 9-months ending December 30, 2014,** was made. The Trustees questioned why there was no Accounts Payables listed on the balance sheets. The Supervisor said she did it the way she wants to do it. Trustee Carlsen asked how they would know what she's doing, and that it has been listed, previously. The Supervisor said she just told them what was happening and that they can't have the reports both ways. Trustee Carlsen said they have had the Payables listed before, and pointed it out on the November balance sheets. The Supervisor told her that she is the Supervisor and that is the way she chooses to do it. The Trustees are still questioning why. The **December Township Bills and Salaries were reviewed and discussed.** Trustee Carlsen said she asked, when she started, to see the check registers and all voided checks. Trustee Payson said it would be helpful to see the check registers. Trustee Carlsen said she was requesting these items, again, and that she wanted to see a check register for the year. The Trustee also asked about the hand-written entries on the bottom of the page of the bills, where there were two additions and one subtraction for the same bill for David Yee. The Trustee remarked that an auditor would say handwriting on the reports is not an acceptable bookkeeping practice. The Clerk asked about another bill from David Yee where he charged for doing work that he should have done when he repaired the computer. Trustee Payson mentioned a few things that should have, possibly, been done differently and that we could have gotten new equipment for less than what we paid for a repair. He also remarked that the hard drive didn't crash. Trustee Payson made a motion to approve with a second by Trustee Schuldt. Salaries in the amount of $14,629.20, invoices in the amount of $4,096.35, auto-pays in the amount of $935.00, Quickbooks in the amount of $109.90, general assistance in the amount of $980.00, for a Total of $20,750.45. Roll Call Vote: Trustees Payson, Schuldt, Carlsen, Supervisor Sanders – ALL YES. Motion Carried. **The December Road**

District Bills and Salaries were reviewed and discussed. Trustee Schuldt asked the Clerk if she had gotten the paperwork that was requested from the Road Commissioner a few months ago. She said she hadn't and the Road Commissioner said he hadn't gotten to the County to get his copies back. Trustee Payson made a motion with a second by Supervisor Sanders to approve salaries in the amount of $10,556.50, invoices in the amount of $3,735.16, auto-pays in the amount of $229.65, Quickbooks in the amount of $80.20 for a Total of $14,601.51. Roll Call Vote: Trustee Payson, Supervisor Sanders, Trustees Schuldt and Carlsen – ALL YES. Motion Carried.

Business Matters – MFT – Trustee Carlsen reported that there was nothing new. Financial Matters and Banking Recommendations – it was determined that we email Trustee Bulmahn for new rates and ask how he would ladder it. The Trustees said they were thinking $50,000/$75,000 could be invested when we get the new rates and recommendation. 2015 Audit – The Supervisor wants to go with the same company we used last year. Trustee Carlsen said she would like a Full Audit. The Supervisor said she would get a quote on a Full and Review Audit.

Other Business - Trustee Schuldt wanted to know why the cameras hadn't been installed yet. The Supervisor said the company told her they have a big project and it would be done this winter. He also requested that the bills be scanned and emailed to the Trustees. He brought up the fact that the Assessor's Budget is still running ahead.

Reports by Officials - Trustee Schuldt asked if the Road Commissioner could be in the meeting for questions.

Adjournment – Trustee Schuldt made a motion to adjourn with a second by Trustee Payson. Voice Vote – ALL YES. The meeting was adjourned at 8:37 P.M.

Trustee Document Signing

RESPECTFULLY SUBMITTED,

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Linda K. Iverson, Clerk

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Margaret Sanders, Supervisor

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Fred Bulmahn, Trustee

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Charleen Carlsen, Trustee

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John Payson, Trustee

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Steve Schuldt, Trustee