Rutland Township
16N491 Powers Road, Gilberts, IL 60136
Board Meeting Minutes, February 10, 2015

The Rutland Township Board held its monthly meeting at the town hall on Tuesday, February 10, 2015. The meeting was opened at 7:00 P.M. with the Pledge of Allegiance. The Supervisor called the meeting to order and a roll call showed the following members present: Supervisor Sanders, Clerk Iverson, Trustees Schuldt, Payson, and Carlsen. Also present was Assessor Siers.

The **Agenda was Approved** with Trustee Carlsen making the motion with a second by Trustee Schuldt. Roll Call Vote: Trustees Carlsen, Schuldt, Payson and Supervisor Sanders – ALL YES. Motion Carried. The **Minutes were Approved** with Trustee Payson making the motion and Trustee Schuldt as a second. Roll Call Vote: Trustees Payson, Schuldt, Carlsen and Supervisor Sanders – ALL YES. Motion Carried.

Public Comment – David Yee explained his invoices for the repair of the Township computer. He cleared up a statement he had been told the Clerk made, and found out he had been given wrong information.

Supervisor's Announcements – The Supervisor said it is time for the elected officials to fill out the Economic Interest Statements. The Clerk pointed out that it couldn't be done until March and they would all be informed when it was time. The Supervisor asked about copies of OMA paperwork that is now done electronically. She told us Paul Green would be speaking in Naperville on March 20th. The cost to attend is $50.

Reports by Officials – The Clerk requested all keys for the Deputy Clerk, and the Supervisor said she would have them made. Trustee Schuldt asked why the townhall had been painted and why the high bid was used. The Supervisor said she used the person she knew and that the others were no longer available. The Trustee asked who she called, and the Supervisor said she didn't have that information. Trustee Schuldt also asked if the Clerk, Supervisor, Assessor and Road Commissioner would give the Board a figure regarding how many hours they work, as this would be helpful when completing the Budgets.

Township and Road District Financial Reports for 9-months ending December 31, 2014. Trustee Payson made a motion to accept the Town reports with a second by Supervisor Sanders. Roll Call Vote: Trustee Payson and Supervisor Sanders – YES. Trustees Schuldt and Carlsen – NO. Motion Failed. The Supervisor asked why the Trustees voted no. Trustee Carlsen explained why the Payables need to be included on the financial reports and why there should be nothing hand written on any other financial reports. Proper accounting practices, regarding these issues, have been repeatedly discussed in previous meetings but Supervisor Sanders disagrees and insists she can't do it any other way. Trustee Carlsen suggested that maybe we needed some updated programming on our computer. The Supervisor said there is no way to list the Payables after the checks are printed. Trustee Carlsen said there should be a way to do it, since that is the way the Supervisor has always done it in the past. The Supervisor said this is the way she is going to do it from now on and that it is her decision as Supervisor. The Clerk tried to explain that it could be done, but the Supervisor stopped her, saying she hadn't given her permission to speak. Trustee Schuldt mentioned that the Auditors gave us a list of significant deficiencies when we had a full audit, some of these things were on that letter, and to his knowledge none of them have been corrected. Trustee Payson said we need some help with how to

print these reports. The Clerk noted that the Deputy Clerk was very proficient with Quickbooks and perhaps she could help. **Presentation of the Township and Road District Financial Reports for 10-months ending January 31, 2015.** The Trustees had questions and pointed out the Assessor's Salaries Budget continued to be tracking much ahead of the Budget. They they still have not heard how she planned to pay her employees, since the Salaries Budget was now out of funds. The Assessor said "there is no way to project her salary budget." She asked if the Board would approve the payment of her salaries. The Trustees asked the Assessor how they can approve money if she hasn't said where it's coming from. Trustee Payson asked if the Assessor thought she could pay her bills by pulling money from other areas of her Budget without taking anything from the Town. She said yes and that she and the Supervisor believe they couldn't take money from the Town. The Supervisor said that moving money from other line items within the Assessor's Budget was done, in previous years, after the Fiscal Year closes. Trustee Carlsen said they wouldn't make it until after the Fiscal Year closes. She also said she believes the Attorney should be called to make sure we are moving things properly, and to see about a special or Budget Hearing meeting. Trustee Schuldt asked what the Assessor would do if she needed any equipment, etc. and there was no money in those accounts. She became angry and loud, arguing with the Trustees. No order was brought to the meeting. They discussed talking to the Attorney and the Assessor asked if anyone had talked to him. The Supervisor said that Trustee Bulmahn had spoken to him. The Assessor said, "He's on vacation, and he's still running the show." She told the Clerk to make sure she put her remark in the minutes. The Assessor repeatedly asked questions that had already been answered and told the Clerk what to put in the minutes, and asking the Clerk about information the Trustess had been given. A man from The Electric Newspaper spoke up and the Supervisor didn't stop any of the remarks, or any other remarks that were out of order, throughout the meeting. The Trustees said Trustee Bulmahn was very much involved in this matter as he was the first Trustee to bring up the problem with her Budget, many months ago. An email was read, by the Supervisor, from Trustee Bulmahn where he talks about his conversation with the Township Attorney where the Attorney stated what had to be done, citing the possibility of the Assessor laying off her staff. The Board determined that we need to speak to the Attorney and then set a special meeting on the next Friday or Saturday, as there was no money in the Budget to pay the payroll on Monday. The Special Meeting needs to be posted on the website, notify the newspaper that has requested our schedule of meetings, and at the Townhall. The Supervisor and Trustee Carlsen requested the special meeting. **The January Salaries and Bills for the Township were reviewed and discussed.** Trustee Payson made a motion to approve with a second by Trustee Carlsen to pay Salaries in the amont of $15,208.63, Bills in the amount of $9,872.74, Auto-pays in the amount $1,059.57, and Quickbooks in the amount of $195.10 for a total of $26,336.04. Roll Call Vote: Trustees Payson, Carlsen, Schuldt and Supervisor Sanders – ALL YES. Motion Carried. **The Salaries and Bills for the Road District were reviewed and discussed.** Trustee Payson made a motion with a second by Trustee Carlsen to approve and pay Salaries in the amount of $15,795.75, Bills in the amount of $28,635.30, Auto-pays in the amount of $420.65 and Quickbooks in the amount of $165.20 for a total of $45,016.90. Roll Call Vote: Trustees Payson, Carlsen, Schuldt and Supervisor Sanders – ALL YES. Motion Carried.

Business Matters – Review Assessor's Budget - The Trustees discussed the budget again and Trustee Payson addressed the $24,000 that the Assessor had budgeted for a new car. The Assessor said the amount was submitted in her Budget, and if it had been allowed she would have had enough money for salaries, but she never really expected it to be approved. MFT Report - Trustee Carlsen said she needs to see the bill for salt. Investment Recommendations - The Board discussed and agreed to wait until Trustee Bulmahn returns. Unwired Surveillance System - Trustee Payson said he will call and discuss the new bid and see about the install. 2015 Audit – The Supervisor will get prices from the Auditor of

the previous year, for a full and review audit.

Other Business - The Supervisor stated there is a **requirement for Trustees to have their email addresses on the website.** There was **no discussion regarding any legal bills**. The Supervisor said we need to **update our website**. There is **no further update from our Attorney regarding the OMA issue** and he said it could take some time. He said he would let us know as soon as he heard anything, and it usually takes a few months. The Supervisor allowed the man from The Electric Newspaper to speak freely about this subject and did not stop him, although some of his remarks were not appropriate. The Clerk requested that the Reports by Officials be moved back to where it has previously been.

Adjournment – Trustee Schuldt made a motion to adjourn with a second by Trustee Payson. Voice Vote: ALL YES. The meeting was adjourned at 9:14 P.M.

Trustee Document Signing

RESPECTFULLY SUBMITTED,

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Linda K. Iverson, Clerk

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Margaret Sanders, Supervisor

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Fred Bulmahn, Trustee

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Charleen Carlsen, Trustee

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John Payson, Trustee

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Steve Schuldt, Trustee